

# CLARENCE FIRE DISTRICT NO. 1

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## Board of Fire Commissioners:

David R. Metzger, Chairman  
Douglas G. Garlapo, Vice-Chairman  
Gerald J. Roy, Jr.  
James Schlabach  
Nathan M. Work

## Treasurer and Interim Secretary

Kim M. Lash

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The Board of Fire Commissioners' Work Session meeting was called to order by Chairman Metzger on **Monday, March 21, 2016** at 17:00 hours.

## Roll Call:

Present: Commissioners Metzger, Garlapo, Roy, Schlabach Work and Treasurer and Interim Secretary Kim Lash

Absent:

Guests: Construction Manager Dave Sanford and Architect Delia Valdis

## EXECUTIVE SESSION FOR SECRETARY INTERVIEWS

Megan Kiener scheduled from 17:00 to 17:30 hours.

Diane Szulist scheduled from 17:30 to 18:00 hours.

## BUILDING EXPANSION PROJECT

Dave Sanford returned the original bids received and provided the Board with a listing of the lowest bidders and also the deviations of bids to the estimates. There is no explanation for the deviations other than the bidding climate has changed and some expected bidders did not bid.

There was discussion that there is a likelihood that the project may have to be rebid for certain trades, especially HVAC and electrical.

Dave Sanford also provided a potential cost savings log. This document was not complete but some ideas and the associated numbers were entered. It was noted that since elimination of an item in the project would involve several trades all those figures will need to be compiled before a total cost to eliminate a feature may be determined.

Changing the footprint of the expansion was discussed. Removing the District Office/training room wing and also the west vestibule and District Office vestibule.

Also proposed were not renovating the existing bathrooms, elimination of the dormers and/or no glass bay doors. These ideas were met with stronger negative feedback.

For further consideration are not updating the HVAC existing rooftop unit, keeping the current electrical panels, elimination of records storage, using architectural block on the South and East elevations instead of brick, elimination of the West and District Office vestibules, no work in offices 1, 2 and 3, no epoxy on the new truck room floor, no heated pad, no camera changes, no access control changes, no exterior light changes, no wainscot in District Offices.

It was commented that it must be considered if the cuts necessary to meet the project budget are too drastic to move forward and whether postponement of the project to increase the saved dollars may be necessary.

Dave Sanford will investigate the possibility of changing materials for all surfaces. There may be a potential cost to redraw and redesign if required from Buffalo Engineering. Bid prices are guaranteed for 90 days.

Dave Sanford expects solid prices can be ready for the next District meeting on Monday, March 28 at 6:30 PM. Both Dave and Delia will attend.

**NEW BUSINESS**

**MOTION** by Metzger, second by Garlapo, to enter executive session to discuss the Secretarial candidates' interviews at 20:10 hours, carried.

**MOTION** by Garlapo, second by Work, to return to the regular meeting from executive session at 20:35 hours, carried.

**MOTION** by Roy, second by Garlapo, to appoint Megan Kiener, of 4365 Ransom Road, as the District Secretary at \$14 per hour for the remainder of 2016. Roll call vote: Garlapo – yes, Metzger – yes, Work – yes, Roy – yes and Schlabach – yes. Motion carried.

Chief Schlabach stopped in after his attendance at the Board of Directors meeting to inquire about the status of Jim Havernick Jr.'s resignation. Both the disciplinary agreement and the resignation go hand and hand and must be signed before becoming effective. Chairman Metzger will contact him to obtain the signatures.

**MOTION** by Garlapo, second by Schlabach, to accept the resignation of Jim Havernick, Jr. pending receipt of the signed resignation and disciplinary agreement, carried.

**GOOD OF THE FIRE DISTRICT**

A Work Session Meeting will be held March 28, 2016 at 6:30 PM.

The next regular meeting of the Board of Fire Commissioners will be held April 11, 2016 at 6:30 PM.

**MOTION** by Work, second by Schlabach, to adjourn the meeting at 20:50 hours, carried.

*All motions were unanimously carried unless otherwise noted.*

Attest,

Kim Lash, Treasurer and Interim Secretary

cc: Commissioners, Day Room Bulletin Board, Website