

CLARENCE FIRE DISTRICT NO. 1

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Board of Fire Commissioners:

David R. Metzger, Chairman
Douglas G. Garlapo, Vice-Chairman
Gerald J. Roy, Jr.
James Schlabach
Nathan M. Work

Treasurer and Interim Secretary

Kim M. Lash

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The Board of Fire Commissioners' Work Session meeting was called to order by Chairman Metzger on **Monday, March 28, 2016** at 16:30 hours.

Roll Call:

Present: Commissioners Metzger, Garlapo, Roy, Schlabach Work and Treasurer and Interim Secretary Kim Lash

Absent:

Guests: Construction Manager Dave Sanford and Architect Delia Valdis

BUILDING EXPANSION PROJECT

Commissioner Schlabach reported that he spoke to Attorney Mark Butler and that a substantial project change must be rebid. If the discussion involved a few percentage points changes might be made but that is not the case.

Dave Sanford provided a budget synopsis as received from Treasurer Lash to ensure the Board was in agreement with the project scope. He decreased the construction manager fee to \$120,000 from the previous \$192,545 quoted. Dave Sanford also noted that a tenant of his building walked away from a ten year lease leaving all the new office furniture purchased to be disposed of by his firm. He offered the Fire District whatever they might be able to make use of for free. Commissioner Schlabach will travel to Sanford's Office on Thursday or Friday and it was suggested Treasurer Lash accompany him.

Conversation again turned to possibilities to save project costs. Are two trenches for the electrical needed or all the parking lot lighting standards? While the deletion of new 600 amp service in favor of 400 amp will represent a savings it may not be of the \$22,000 magnitude noted in the cost savings log as a trench is still required. Delia noted a certain amount of wattage may be required for the parking lot by building code.

The signage cost is \$13,000. Suggested was removing what is planned on the side of the building.

Eliminating the pitched roof and keeping it flat was discussed. Of primary concern, such a change would be a complete structural architectural redo. It was estimated that any savings would be over the existing roof. There is less maintenance with a pitched roof.

Delia stated reworking all the drawings will require additional cost. Buffalo Engineering estimates \$9,000, Civil work will be \$2,000 and Steiglitz Snyder \$5,000 for a total \$16,000 and an estimated full week of work. Best case scenario would now be for a July start.

It was commented that it must be considered if the cuts necessary to meet the project budget are too drastic to move forward and whether postponement of the project to increase the saved dollars may be necessary. There is concern as to how long postponement would be required. Commissioner Work suggested dollars might be taken from the Equipment Reserve. Commissioner Schlabach will contact Attorney Butler to determine if this would be legal.

Building Manager Meyer may be able to do some finishing work but it was suggested that care is exercised in how much is required of him on top of his full time job.

BUILDING EXPANSION PROJECT (continued)

Commissioner Schlabach asked the Board to review Dave Sanford's proposed project changes line by line to determine what can be cut and what must stay. The Board agreed to the following project deletions: west side vestibule, architectural block to replace brick on the South side, records retention room, lifetime to 30 year shingles, restroom countertop finish to plastic laminate, concrete pad to heavy duty blacktop, no black top milling, no snow melt system, sprinkler head in west vestibule and storage room, new electrical panels, automatic transfer switch and generator detection control, exterior wall pack lighting, changes to the old offices, new camera system, fiber connection from new offices, new public address system, low voltage light control switches, new HVAC unit, replacement VAVs in old offices.

Proposed changes that the Board will not delete: District Office vestibule, two small dormers, the stonework and banding to replace with brick, reduction of the porcelain tile in restrooms, epoxy floor, four parking spots near the District Offices, grass area, phone system, modified cord reels, fitness room electric receptacles and the existing plymovent exhaust fan and motor will be reused.

It was determined there was not enough information, such as cost data, to make a decision on adjusting the plans for deletion of: bathroom soap dispensers, operable vent windows, wainscot, copper plumbing to pex.

Although all the suggested cuts weren't made it was thought that drawings should be adjusted for this last round of changes and the project rebid in the hope for lower bids now that bidders know the project cannot move forward at the prices bid.

OLD BUSINESS

Jim Havernick's resignation and disciplinary agreement have been signed.

The new District Secretary will begin work on April 12, 2016.

The Board agreed that they must hold to the physical exams must be completed by each firefighter between January 1 and April 1 of each year.

Commissioner Roy spoke to President Dudas and Treasurer Heim regarding considering having the Fire Company absorb the cost of uniform cleaning but no action was taken by the Board of Directors so for now the cost must continue to be paid by each firefighter.

NEW BUSINESS

MOTION by Metzger, second by Schlabach, to pay up to \$300 for six people to be trained at the Association of Fire Districts of New York April 16, 2016 training in Batavia, carried.

GOOD OF THE FIRE DISTRICT

The next regular meeting of the Board of Fire Commissioners will be held April 11, 2016 at 6:30 PM.

The next Work Session Meeting will is scheduled for April 25, 2016 at 6:30 PM.

MOTION by Metzger, second by Garlapo, to adjourn the meeting at 20:05 hours, carried.

All motions were unanimously carried unless otherwise noted.

Attest,

Kim Lash, Treasurer and Interim Secretary

cc: Commissioners, Day Room Bulletin Board, Website