

CLARENCE FIRE DISTRICT NO. 1

FINAL COPY

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Board of Fire Commissioners
Douglas G. Garlapo, Chairman
David R. Metzger, Vice-Chairman
David M. Bissonette
James Schlabach
Nathan M. Work

Treasurer
Kim M. Lash

Fire District Secretary
Yvonne Work

The regular Board of Fire Commissioners meeting was called to order by Vice-Chairman Metzger on **Monday, July 13, 2015** at 19:00 hours.

Roll Call:

Present: Commissioners Metzger, Schlabach and Work, Fire District Treasurer Kim Lash and Fire District Secretary Yvonne Work

Commissioner Garlapo arrived at 19:55 hours.

Absent: Commissioner Bissonette

Guest: Fire Chief Bill Major

APPROVAL OF PRIOR MEETING MINUTES

Commissioner Metzger requested that the Work Session minutes of February 23, 2015 with Penflex be deferred to the August meeting for approval as these were sent out today.

The minutes of the Board's Regular Meeting held on May 11, 2015 were reviewed; there were two revisions to these:

- On page 2, the Treasurer's check numbers and amounts need to be added – total of \$66,312.12 (checks 2882-2923).
- On page 3 (under Commissioner Garlapo) – the last bullet – “donation” should be changed to reflect “contribution.”

MOTION by Metzger, seconded by Work, to approve the Board of Fire Commissioners Meeting minutes of May 11, 2015 with the above revisions, carried.

The minutes of the Board's Work Session held on June 2, 2015 were reviewed; no revisions were suggested.

MOTION by Metzger, seconded by Schlabach, to approve the Board of Fire Commissioners Meeting minutes of June 2, 2015 as read, carried.

The minutes of the Board's Regular Meeting held on June 8, 2015 were reviewed; there were two revisions to these:

- On page 2 (under Treasurer Lash) – the 5th bullet – “amount is “\$1,173.00,” not “\$1,100.00.”
- On page 7 (under New Business) – next to last paragraph – “this area has been utilized in the past for parking for their employees and vendors” should be deleted as they did not actually use the bike path parking lot – they used the District's back parking lot.

The minutes of the Board's Work Session held on June 22, 2015 were reviewed; no revisions were suggested.

MOTION by Work, seconded by Metzger, to approve the Board of Fire Commissioners Work Session minutes of June 22, 2015 as read, carried.

BOARD OF DIRECTOR'S REPORT

There was no report from the Board of Directors. Fire Chief Major indicated that the Board of Directors will not be meeting in July or August.

SECRETARY'S REPORT

- Fire District Secretary reported that she has been working extra hours in an attempt to catch up on her up on her backload of work and filing from being off. She indicated that the EMS Captain recently left three months of PCR reports for her to file; Fire Chief mentioned that he has been behind as well

TREASURER'S REPORT

- Treasurer Lash indicated that the Fire District's audit went out on time; the Auditing Firm forwarded a copy to the State Comptroller's Office, as well as a copy to Nancy Metzger, Clarence Town Clerk.
- Treasurer Lash brought up the issue of a discrepancy with the EMS supply invoice from Emergency Medical Products. The original Motion made at the April 13, 2015 meeting was for the amount of \$1,296.61, but the order came to \$1,303.25. Fire Chief indicated that at times, there can also be a discrepancy in the price quote from the time the order is compiled and then ordered once approved by the Board. Fire Chief Major also indicated that EMP did not have a current M.D. order from the Medical Director for the Naloxone Kit; they had contacted him and he gave authorization to process the order without this and send the item once the correct paperwork had been completed by the Medical Director as this item was on backorder.
- Treasurer Lash indicated that the Motion previously made for the computer for 1st Assistant Chief Jeff Schlabach was in the amount of \$500.00; the actual amount when purchased came to \$511.35.
- Treasurer Lash mentioned that the tax cap has now been extended to year 2020.
- Treasurer Lash indicated that the Foreign Fire Tax money was received by the District in the amount of \$20,462.26; this was transferred to the Fire Company (check #2968) and is included in the Treasurer's Report.
- Treasurer Lash has received the information regarding the cash flow for the project from R&P Oak Hill (Dave Sanford) with the time line for borrowing. It is anticipated that in November 2016, the District will need to borrow as they will not have enough available funding. She has spoken with Rick Ganci from Capital Market Advisors who indicated that their firm would need to be aware of the District's need to borrow money a couple of months in advance. Treasurer Lash reminded the Board that they would have the tax receipts in the following February.

Commissioner Garlapo indicated that he has reviewed all bank and financial statements for the month and found these to be in compliance.

Commissioner Metzger indicated that he has reviewed the three Chief Vehicle reports for the month; these were found to be in order.

MOTION by Metzger, seconded by Work, to pay all bills from the General Reserve and included in the Treasurer's financial statement dated July 10, 2015 (5:16 P.M.) in the total amount of \$48,575.44 (checks #2958 - #3003), carried.

CHIEF'S REPORT

There were a total of 22 calls for the month of June 2015, which included the following: 14 EMS, 2 Motor Vehicle Accidents (1 with injuries/1 without injuries), 5 False Alarms, 0 Fires, 0 Mutual Aid, 0 Hazardous Materials and 1 Other Response. Drills includes: 2 Fire and 1 EMS and 0 Work Calls.

Purchases:

- Chief's Office would like to purchase miscellaneous HazMat items from the Company, New Pig, at the total cost of \$1,478.99, including shipping of \$55.99.
- Chief's Office would like to purchase additional HazMat supplies, to include a total of 10 bags of oil absorbent booms at the cost of \$29.60 each and 3 absorbent pads at the cost of \$73.00 each from DiVal Safety & Supplies at a total cost not to exceed \$515.00.
- Chief's Office would like to purchase a total of 25 cones (10 lime green for hot zone/5 blue for rehab/10 white for warm zone) from DiVal Safety & Supplies at a total cost not to exceed 347.50.
- Chief's Office would like to purchase a pair of firefighter boots for 1st Assistant Chief Jeff Schlabach from DiVal Safety & Supplies at the cost of \$275.00.
- Chief's Office would like to purchase a total of 3 Ansul 2.5 gallon water cans and install kits from DiVal Safety & Supplies at the total cost of \$702.00; this purchase will enable the Fire Chief's the ability to put out small fires.
- Fire Chief indicated that they are currently out of firefighter helmets again; they have obtained three quotes. They are requesting to purchase a total of 10 helmets from ElizaCo at the cost of \$251.91 each, for a total cost of \$2,519.00.
- The EMS Captain would like to order EMS disposable supplies from EMP at the total cost not to exceed \$1,200.00.
- Chief's Office would like to purchase a 12 foot telescoping ladder for placement on the Ambulance to allow for second story entry if needed from DiVal Safety & Supplies at the cost of \$350.00.
- Chief's Office would like to purchase a total of 20 Minitor VI pagers from Mueller Sound on State bid pricing at the cost of \$335.00 each, for a total cost of \$6,700.00. Fire Chief indicated that there is a rebate being offered through Mueller Sound (savings of \$40.00 each on increments of 10 pagers) which results in a total savings of \$800.00.

He also indicated that The State of New York, through Assemblywoman Jane Corwin's Office, has awarded the Fire Company a grant of \$5,000.00, which can be utilized for communication equipment; he indicated that he has checked into this and has been advised that this grant can be used for this equipment. Treasurer Lash noted that the Grant was directed to the "Clarence Fire Company;" the Board has requested that Fire Chief Major contact Assemblywoman Corwin's Office to see if this will be an issue.

- Fire Chief indicated that the District is in need of more firefighter gear, even though 9 sets were purchased last year. The Chief's Office has been looking at two similar types from two different Companies. ElizaCo has a set of Lion VersaPoro (Sigma Twill 7.0 oz material) at the cost of \$685.50) for the coat and pants and Municipal Emergency Services has a set of Tecgen Rescue 80 (MES Exclusive product) at the cost of \$575.00 per set for the coat and pants. These are a lighter type of gear and the firefighters would need a heavier type of thermal to wear with these during the Winter months.

Fire Chief indicated that he would like to "trial" these with two Exterior firefighters to compare their quality and wear prior to purchasing more. Commissioner Work raised the question as to the ratings of these. Fire Chief Major indicated that these are for Exterior use, are NFPA compliant and are flame resistant/wildland fire compliant. Following further discussion, the Board was in agreement to do a "trial" of this equipment.

Operational:

- Fire Chief mentioned that the Explorers were given gear, but the Chief's Office had to take this back as the District has had new firefighters begin. 2nd Assistant Chief Ken Beil will be checking to see what is available for the Explorers.
- Hose testing was completed on June 17, 2015 by DiVal. A total of 9,640 feet of hose was test; only 350 feet failed. Fire Chief mentioned that previously, 23 lengths of hose were taken out of service due to age. He indicated that he is planning to contact the ISO Representative to see if there is an NFPA requirement that a specific amount of additional hose be kept in reserve as he has not been able to locate information regarding this. The 23 lengths of hose taken out of service due to age, as well as the additional 350 feet which failed, will be declared as "surplus."
- Fire Chief indicated that the District is in need of more firefighter gear, even though 9 sets were purchased last year. The Chief's Office has been looking at two similar types from two different Companies. ElizaCo has a set of Lion VersaPoro (Sigma Twill 7.0 oz material) at the cost of \$685.50) for the coat and pants and Municipal Emergency Services has a set of Tecgen Rescue 80 (MES Exclusive product) at the cost of \$575.00 per set for the coat and pants.

Fire Chief indicated that he would like to "trial" these with two Exterior firefighters to compare their quality and wear prior to purchasing more. Commissioner Work raised the question as to the ratings of these. Fire Chief Major indicated that these are for Exterior use NFPA and wild land fire compliant. Following further discussion, the Board was in agreement to do a "trial" of this equipment.

Events:

- The Day In The Park has been rescheduled to Saturday, July 25, 2015.
- Fire Prevention will be offered at the Farmer's Market on Saturday, July 18, 2015 from 8:00 A.M. to 11:00 A.M.
- Taste of Clarence is scheduled for Monday, August 3, 2015 in the Town Park; comment was made that they are a very organized group.
- EMS standby was provided on July 4th; Clarence Fire District also assisted with the Mercy Flight landing.
- Fire Chief reported that there were no issues with the Hollowfest event. The Park emptied with incident following the fireworks display.

Training/Conferences:

- 1st Assistant Chief Jeff Schlabach, Michael Dennies and Hillery Duman will be attending FireHouse Expo in Baltimore. They were registered to participate in the "HOT" training, but this had to be cancelled as there were issues with the SCBA packs.
- A "Red Flags" seminar by Mike Lombardo will be given at the Amherst Central School of September 12, 2015 from 9:00 A.M. to 12:00 Noon at the cost of \$5.00 per person before August 21st and \$10 after that; registration deadline is September 5, 2015; right like to send 10-15 firefighters at a cost not to exceed a total of \$100.00.
- Billy Goldfedder will be offering a seminar on September 23, 2015 from 7:00 P.M. – 9:00 P.M. at the cost of \$10.00 per person; registration is due by September 15, 2015. Chief's Office will post a sign-up sheet for this for no more than 10 firefighters.

COMMISSIONER BISSONETTE

- Commissioner Bissonette was not in attendance at this meeting.

COMMISSIONER GARLAPO

- Commissioner Garlapo reported that the LOSAP lump sum payment based on the documentation of total and permanent disability for Tim Blakely has been completed; this resolves the Fire District of any further financial liability.
- Commissioner Garlapo indicated that new firefighter, Charles Wilson, has been released for active duty.
- Commissioner Garlapo mentioned at the June 22nd Work Session that the District's Attorney, Joe Schoellkopf will be retiring, effective December 31, 2015. Commissioner Garlapo asked him if there was a specific RFP format to be used with recruitment for a replacement. Attorney Schoellkopf indicated that he did not know of one; Commissioner Garlapo has requested Attorney Schoellkopf to develop this document. Attorney Schoellkopf did recommend that the District obtain a quote from the applicants, both on an hourly basis, as well as an annual retainer. The Board will continue to move forward with this process.
- Commissioner Garlapo stated that Firefighter Jim Kwiatkowski previously sustained an injury to his finger, apparently during a bail-out drill. He recently received an award through the State of New York Workers' Compensation Board. The Insurance Company has taken care of issuing his check, as well as the legal fees.
- Commissioner Garlapo mentioned that the fax machine was recently moved to the District Office as some confidential information was being forwarded via fax and some information was not being forwarded to the District Office. He did advised the Fire Company President and the Board of Director's Chairman of this prior to the move.
- Commissioner Garlapo reviewed some of the key components of the Auditor's findings, including: the fact that they are pleased that the District has completed a thorough inventory of fire equipment, general equipment and furniture and fixtures; a random sampling of 47 expenditures showed that all had the required documentation and the District is totally in compliance with the State Comptroller regulations covering the usage and procedures for credit cards.

COMMISSIONER METZGER

- Commissioner Metzger gave an update on the Rescue Truck replacement. The Committee has met with the first vendor; a Sutphen Chassis Rescue Truck has been preassembled through HGAC system; Committee is waiting for pricing for this. The Committee will also be meeting with an additional vendor.
- PM maintenance has been done, with the exception of the portable ladders. These will be done in the next few weeks.
- A total of 20 air bottles are scheduled to be coming to the District from the County's HazMat inventory.
- Commissioner Metzger indicated that 1st Assistant Chief Jeff Schlabach had an incident with the 9-1 Chief's vehicle, which resulted in a damaged mirror; this has been taken care of by Stevens Collision; the amount for the repair was \$133.16.

COMMISSIONER SCHLABACH

- Commissioner Schlabach indicated that he has received a request from the Salvation Army for the District to sponsor a drop off donation box (approximately a 4 foot x 5 foot area). They have indicated in their request that this would be maintained daily. He made a telephone call to the Administrator who was on vacation to clarify some issues; he has not heard back from him as of yet.
- The Erie County Fire District's Annual Installation will be held in March 2016 at the Millennium Hotel.
- Commissioner Schlabach indicated that the District has received all the necessary documentation for the Clarence Chamber of Commerce to utilize the bike path parking lot on August 3, 2015 for the Taste of Clarence event from 3:00 P.M. to 9:00 P.M. for overflow parking.
- Commissioner Schlabach indicated that the District has received all the necessary documentation for the Clarence Girls Softball League to utilize the bike path parking lot for their annual softball tournament on the weekends of July 31st, August 1st and 2nd and August 7th through August 9th.
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COMMISSIONER SCHLABACH

- Commissioner Schlabach indicated that he met an individual who is helping Fire Departments set up fitness programs while he was in attendance at the recent ECFDOA meeting at Sheridan Park Fire Department. Possibly, District can consider this once the Fitness Area has been developed.
- Commissioner Schlabach will be meeting with Architect Bob Shepard and others from his firm on Thursday, July 16, 2015 at 2:00 P.M. regarding the building project. There are some specific things they need to know prior to moving forward with the bidding process; these will be addressed at this meeting.
- There was discussion regarding the request of the Banquet Room/Pavilion by firefighter Ryan Dmochowski who is under 21 years of age. He has stated on the request that beer/alcohol will not be served. Commissioner Schlabach will speak with Ryan to advise of the District's requirement of the Insurance liability when alcohol is served.

Commissioner Schlabach indicated that Fire Company President Dudas has redone the Banquet Room/Pavilion request form. Chairman Garlapo indicated that there has been discussion and the Fire Chief's signature will now also be included on this form. There was discussion regarding the question, "Will beer and/or alcohol be served?". The consensus of the Board was to change this statement to reflect, "Will beer and/or alcohol be served or consumed on District-owned property?" Commissioner Schlabach indicated that he will advise Fire Company President Dudas of this change, so new forms can be printed.

COMMISSIONER WORK

- Commissioner Work indicated that there was a recent issue with the District's Wi-Fi. He is scheduled to meet with Greg from Network Services regarding the building project's needs.
- Commissioner Work gave an update on the issues with the current Red Alert system. He has spoken with Fire Chief Major and 1st Assistant Chief Jeff Schlabach regarding the new Red Alert software available. They will plan to visit a few of the other Fire Departments to see how their systems work. Commissioner Work has also been advised by Alpine Software that they will no longer be providing support for the District's system due to its age much longer. Commissioner Work indicated that due to the high cost for replacement of this, the District can probably continue to get by with their current system for the time being.

Board held discussion regarding an issue whereby the Fire District's NFIRS 2014 annual reports were not submitted to New York State in January 2015. Fire District Secretary Yvonne Work indicated that these had been forwarded to Alpine Software for their auditing process and forwarding to New York State in January; however, there was a problem with one incident and Alpine failed to notify her of this. This was not brought to the District's attention until Chief Major had received notification that the State had not received the District's 2014 reports; Fire District Secretary contacted Alpine Software and was advised that there was an issue with one incident report which needed a slight revision. The incident was revised and Alpine Software forwarded all 2014 reports to the State; they received clarification back from the State that they had received them.

PUBLIC COMMENTS

None.

OLD BUSINESS

MOTION by Work, seconded by Metzger, to amend the Motion of April 13, 2015, authorizing the purchase of EMS disposable supplies from EMP at a cost of \$1,296.61; due to the price increase of the Naloxone Kit, the total cost of the purchase was \$1,303.25, which represents an increase of \$6.64, carried.

OLD BUSINESS

MOTION by Work, seconded by Metzger, to amend the Motion approving the purchase of a laptop and carrying case for 1st Assistant Chief Jeff Schlabach; the total cost of the laptop and case was \$511.35, which represents an increase of \$11.35 from what was previously approved, carried.

District Rules & Regulations: Commissioner Garlapo brought up the issue of the District Rules and Regulations, which the Board has been reviewing and updating. He has also been having Fire Chief Major and 2nd Assistant Chief Beil review the Rules and Regulations relevant to Officer requirements and drill/training requirements with regard to NFPA standards. The Board of Directors will also be provided a draft copy for review prior to implementation of these. The goal is to provide advance time prior to January 1st (possibly 2016) for these to be implemented, so all firefighters will be aware of the changes/requirements.

2016 Budget: Treasurer Lash had distributed a copy of the proposed 2016 budget figures to the Board members for their review. The Board reviewed the various line items and made recommendations for some transfers to Treasurer Lash.

NEW BUSINESS

MOTION by Work, seconded by Schlabach, to approve the Chief's Office request to purchase a telescoping ladder for the ambulance from DiVal Safety & Supplies at the cost of \$350.00, carried.

MOTION by Work, seconded by Schlabach, to approve the Chief's Office request to purchase EMS disposables from Emergency Medical Products at a cost not to exceed \$1,200.00, carried.

MOTION by Schlabach, seconded by Work, to authorize Chief Bill Major's request to utilize the Pavilion on July 30, 2015 for a birthday party from 5:00 P.M. to 9:00 P.M.; no caterer and no alcohol, carried.

MOTION by Schlabach, seconded by Metzger, to authorize Ryan Dmochowski's request to utilize the Pavilion and Banquet Room on August 1, 2015 for a graduation party from 3:00 P.M. to 9:00 P.M.; no caterer and no alcohol, carried.

MOTION by Schlabach, seconded by Metzger, to authorize Nathan Work's request to utilize the Banquet Room on August 30, 2015 from 10:00 A.M. to 5:00 P.M. for a baby shower; no caterer and no alcohol (Commissioner Work abstained); carried.

MOTION by Schlabach, seconded by Work, to authorize Bridgit Reitz's request to utilize the Banquet Room on September 12, 2015 from 9:00 A.M. to 6:00 P.M. for her son's second birthday party; no caterer and no alcohol, carried.

MOTION by Schlabach, seconded by Work, to authorize James Dussing's request to utilize the Banquet Room on March 16, 2016 from 9:00 A.M. to 9:00 P.M. for a benefit for "National Stop the Clot Alliance" for approximately 150 individuals; no caterer and no alcohol, carried.

Explorer Program: Commissioner Garlapo indicated that he received an e-mail from 2nd Assistant Chief Ken Beil regarding the expansion of the Explorer Program from a total of 8 to 16 individuals. Commissioner Work indicated that his son, Mackenzie Rider-Work, is now eligible for the program and there are a couple other individuals who have expressed an interest. Commissioner Work also mentioned that some of the volunteers are involved in various sport activities, which results in a limited attendance at times. The District covers the fee for each Explorer, as well as the cost of their Occustar physical. Ken Beil and Mark Heim will be meeting to review the shortage of gear for these individuals.

NEW BUSINESS

Mention was made that the Explorers will be hosting a car wash fundraiser event on July 19, 2015.

MOTION by Metzger, seconded by Schlabach, to send up to 10 firefighters to attend the "Red Flags" seminar being offered by Mike Lombardo, Past Buffalo Fire Commissioner/Battalion Chief, at Amherst Central High School Auditorium on Saturday, September 12, 2015 from 9:00 A.M. to 12:00 Noon (registration cost is \$5 per person before August 21st and \$10 per person after this date), carried.

MOTION by Metzger, seconded by Garlapo, to send up to 10 firefighters to the Billy Goldfedder seminar on September 23, 2015 from 7:00 P.M. – 9:00 P.M. for up to 10 firefighters at the cost of \$10 per person; registration due by September 15, 2015; Chief's Office to post, carried.

MOTION by Metzger, seconded by Work, to authorize the Chief's Office request to purchase a total of 10 Honeywell EV1 traditional helmets from ElizaCo, Inc. at the cost of \$251.91 each pursuant to State bid pricing, carried.

MOTION by Metzger, seconded by Schlabach, to authorize the Chief's Office request to purchase a total of 10 bags of oil absorbent booms with hooks and rope at the cost of \$29.60 each and 3 absorbent pads (30" x 150') at the cost of \$73.00 each from DiVal Safety & Supplies; total cost not to exceed \$515.00, carried.

MOTION by Metzger, seconded by Work, to purchase the following HazMat items from the Company, New Pig, at the cost of \$1,423.00, in addition to \$55.99 shipping, for a total cost of \$1,478.99, carried.

2 PIG portable spill containment pools @ \$143.00 each	\$286.00 total
1 PIG Drain Blocker Drain Cover with DuPont Elvaloy @\$294.00 each (for round drains up to 24" diameter)	294.00
1 PIG Drain Blocker Drain Cover with DuPont Elvaloy @ \$445.00 each (for square drains up to 30" diameter)	445.00
1 PIG HazMat Spill Kit in 30-gallon Overpack Salvage Drum @398.00 each	398.00

MOTION by Metzger, seconded by Garlapo, to authorize the Chief's Office request to purchase a total of 3 Ansul 2.5 gallon water cans and install kits from DiVal Safety & Supplies at the total cost of \$702.00; this will allow the Chief's the ability to put out small fires, carried.

MOTION by Metzger, seconded by Schlabach, to authorize the Chief's Office request to purchase a total of 25 colored cones with stenciling for HazMat use for easy identification of hot/warm/cold zones from DiVal Safety & Supplies at a total cost of \$347.50, carried.

MOTION by Metzger, seconded by Work, to authorize the Chief's Office request to purchase a pair of firefighter boots for 1st Assistant Chief Jeff Schlabach from DiVal Safety & Supplies at a cost of \$275.00, carried.

MOTION by Metzger, seconded by Garlapo, to authorize the Chief's Office request to purchase a total of 20 Minitor VI pagers from Mueller Sound on State bid pricing at the cost of \$355.00 each, for a total cost of \$6,700.00; the cost for these will be significantly lower as there is a rebate from Mueller Sound (savings of \$40.00 each on increments of 10 pagers) which results in a total savings of \$800.00, as well as a New York State Grant through Assemblywoman Jane Corwin's Office in the amount of \$5,000.00, carried.

Discussion regarding the trial of utilizing both of these types of firefighter gear for only Exterior qualified firefighters.

MOTION by Metzger, seconded by Schlabach, to authorize the Chief's request to purchase one set of Exterior firefighter gear, which is NFPA/flame resistant/wild land fire compliant from ElizaCo at the total cost of \$685.50 (coat is \$331.00/pants are \$354.50) to be utilized on a "trial" basis, carried.

MOTION by Metzger, seconded by Garlapo, to authorize the Chief's request to purchase one set of Exterior firefighter gear (Tecgen Rescue 80 - MES Exclusive) from MES Fire Municipal Emergency Services at the total cost of \$575.00 to be utilized on a "trial basis", this gear is also NFPA/flame resistant/wild land fire compliant, carried.

MOTION by Metzger, seconded by Schlabach, to declare 350 feet of hose which failed on June 17, 2015, as well as 23 additional outdated lengths as surplus, carried.

GOOD OF THE DISTRICT

- Board of Fire Commissioners will hold a Work Session on **Monday, August 10, 2015 at 6:00 P.M.** The Board will meet with **Dave Rogers, RBC Wealth Management Representative.** Regular Meeting will follow at 7:00 P.M.

MOTION by Metzger, seconded by Schlabach, to adjourn the meeting at 21:55 hours.

All motions were unanimously carried unless otherwise noted.

Attest,

Yvonne Work, Fire District Secretary

cc: Commissioners/President/Fire Chief