

# CLARENCE FIRE DISTRICT NO. 1

## **MOTOROLA MINITORS/ALPHA NUMERIC PAGER POLICY**

### **I. SCOPE:**

This policy applies to all firefighters who have been assigned a Motorola minitor or an alpha numeric pager.

### **II. OBJECTIVE:**

The objective of this policy is to set forth guidelines for the use of Motorola minitors and alpha numeric pagers.

### **III. DISTRICT GUIDELINES AND DEFINITIONS OF BENEFITS:**

- A. Minitors and alphanumeric pagers must remain in continuous operation when assigned to a firefighter.
- B. Firefighters must be diligent to prevent any damage to any minitor or alpha numeric pager.
- C. Minitors and/or alpha numeric pagers may be recalled and reassigned at the discretion of the Board of Fire Commissioners and/or the Chief.
- D. Firefighters should not attempt to make repairs, alterations, dismantle or tamper with any minitor and/or alpha numeric pager.
- E. Minitors and alpha numeric pagers must remain in the possession of the firefighters.
- F. The Chief and/or designee shall annually review assignments of minitors and alpha numeric pagers for proper use and controls.
- G. If a minitor and/or alpha numeric pager is lost, the firefighter must immediately report the loss to the Commissioner responsible for minitors and pagers, so that an investigation may be conducted. If the firefighter is found to be negligent, he/she may be assessed the cost of such assigned minitor and/or alpha numeric pager.
- H. Repairs:
  - 1. Failures or problems with any assigned minitor or alpha numeric pager shall be immediately reported to the Chief, Officer designee or Commissioner responsible for minitors and/or pagers.
  - 2. Repairs to minitors and/or pagers will be coordinated as deemed appropriate by the responsible Commissioner. (The current repair procedure is to return minitors to the Chief's Office and alpha numeric pagers to the District Secretary).

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- I. Failure to comply with these guidelines may result in the recall of assigned minitors and alphanumeric pagers.
- J. This policy may be amended at any time.

This policy is adopted December 10, 2012 and supersedes the previous reversion of this policy adopted September 11, 2006.

By order of the Board of Fire Commissioners, Clarence Fire District No. 1