



CLARENCE FIRE DISTRICT NO. 1

10355 Main Street, P.O. Box 340, Clarence, NY 14031

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Board of Fire Commissioners
Nathan M. Work, Chairman
Douglas J. Larkin, Vice-Chairman
Michael Dudas
Brian Gaske
Mark Heim

Treasurer
Sandra J. Larkin

Secretary
Kristi Mora

A Work Session of Fire Commissioners' was called to order by Chairman Work on **Tuesday, June 23, 2020** at 18:00 hours in the large banquet room to ensure safe social distancing practices were followed.

ROLL CALL:

Present: Commissioners Work, Dudas, Gaske, Heim, Larkin. Secretary Mora and Treasurer Larkin

Absent:

Guests: Chief Hanford, President Roy, and Dave Metzger

UNIFORM POLICY

A discussion ensued regarding the design and wording identifying Clarence Fire District and Company on the new turnout gear purchases. Through the years, the wording has changed and the District would like to see uniformity for all future purchases with wording and logo usage to properly and appropriately identify Clarence Fire District and Clarence Fire Company entities.

Commissioner Work recommends Chief Hanford request a template proof design from ElizaCo prior to print to review font, size, wording, and placement to review prior to placing order.

ARTICLE VII – DRIVER POLICY

As a follow-up to the prior Work Session held on June 1, 2020, a final review of the presented changes to *Article VII Operators and Drivers of Fire District Vehicle* regulation policy was conducted.

TOWN OF CLARENCE MUTUAL AID PROGRAM

Chief Hanford presented details regarding a new concept regarding mutual aid that has been proven successful amongst other local townships and fire companies. The program has been in discussion amongst the Chiefs of Clarence Center, Harris Hill, and Clarence Fire District No. 1 companies. It is an effort to address declining volunteerism amongst all fire companies by combining manpower to schedule and rotate a fulltime driver and truck crew.

Commissioner Work recommends Chief Hanford provide more details and research in such a progressive concept for further consideration.

MOTION by Work, seconded by Larkin to accept the presented changes to *Article VII Operators and Drivers of Fire District Vehicle* Regulation effective immediately and to request that Chief Hanford evaluate the current driver and operator list, as well as audit the training records of all drivers and operators based on these revisions, motion carried.

MOTION by Work, seconded by Dudas to afford a 12-month grace period for currently approved drivers and operators who are found to be deficient in their training and/or records to remain on the respective driver and operator lists while they complete the required courses. The deadline for full compliance for all drivers and operators is June 30, 2021, motion carried.

MOTION by Work, seconded by Larkin to purchase necessary office supplies from W.B. Mason at a cost not to exceed \$500.00, motion carried.

EXECUTIVE SESSION

MOTION by Work, seconded by Larkin, to enter into EXECUTIVE SESSION to request a change of status to medical for an active firefighter at 6:55PM, motion carried.

MOTION by Work, seconded by Larkin, to end EXECUTIVE SESSION at 7:05PM, motion carried.

MOTION by Work, seconded by Larkin to place active firefighter and Fire Captain C-1 Mark Zuchlewski on Medical Leave effective June 20, 2020 at his request and pending medical documentation from his physician, motion carried.

MOTION by Work, seconded by Larkin, to adjourn the work session meeting at 7:09PM, motion carried.

All motions were unanimously carried unless otherwise noted.

Attest,

Kristi Mora, Secretary

cc: Chief, Commissioners, Day Room Bulletin Board, Website