



CLARENCE FIRE DISTRICT NO. 1

10355 Main Street, P.O. Box 340, Clarence, NY 14031

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Board of Fire Commissioners
Nathan M. Work, Chairman
Douglas J. Larkin, Vice-Chairman
Michael Dudas
Brian Gaske
Mark Heim

Treasurer
Sandra J. Larkin

Secretary
Kristi Mora

The Board of Fire Commissioners' Work Session was called to order by Chairman Work on **Wednesday, August 26, 2020** at 18:05 hours.

ROLL CALL:

Present: Commissioners Work, Dudas, Heim, Larkin. Secretary Mora and Treasurer Larkin

Absent: Gaske

Guests: Chief Hanford, Anthony Hill of Firefly Admin, Inc.

FIREFLY ADMIN, INC. PRESENTED BY ANTHONY HILL

As a follow-up to the prior Work Session held on June 8, 2020, Tony presented updated information regarding the overall transition of the District's LOSAP benefit program including:

- A review of plan provisions was conducted including recommendations for changes.
- Entitlement and change of beneficiary forms were reviewed.
- Future cost considerations were discussed.
- Year-end reporting suggestions were presented for discussion.

EXECUTIVE SESSION

MOTION by Work, seconded by Larkin, to enter into EXECUTIVE SESSION at 7:40PM, motion carried.

MOTION by Work, seconded by Larkin, to end EXECUTIVE SESSION at 8:05PM, motion carried.

MOTION by Work, seconded by Larkin, to adopt the FOIL policy as presented and prepared by the Fire District's legal counsel, which will take effect immediately. Said policy will supersede the previous policy, i.e. "*Public Access to Records of Clarence Fire District No. 1*," which was adopted in 2012, motion carried.

MOTION by Work, seconded by Heim, to purchase 2 x Laerdal EMS Suction Units from Emergency Medical Products at a cost of \$1,724.66, motion carried.

MOTION by Work, seconded by Dudas, to purchase EMT textbooks, workbooks, and study guides for Firefighters enrolled in an Emergency Medical Technician (EMT) Course at a cost not to exceed \$1,150.00.

MOTION by Work, seconded by Heim, to enter into an agreement with Sean Hucko, CPA, LLC for Accountant Consultant services at a rate of \$110.00/hour for a maximum of 20 hours, motion carried. Commissioner Larkin abstained.

MOTION by Work, seconded by Larkin, to adjourn the work session meeting at 8:20PM, motion carried.

All motions were unanimously carried unless otherwise noted.

Attest,

Kristi Mora, Secretary

cc: Chief, Commissioners, Day Room Bulletin Board, Website