

Clarence Fire District No. 1
Board of Fire Commissioners Monthly Meeting
10355 Main St., Clarence, NY 14031
Monday, September 12, 2022, 6:30 PM

1. **CALL TO ORDER AND PLEDGE TO THE FLAG** – led by _____
2. **ROLL CALL**
3. **APPROVAL OF PRIOR MEETING MINUTES**
8/8/22 Regular Board Meeting Minutes
4. **BOARD OF DIRECTORS/PRESIDENT REPORT**
5. **SECRETARY’S REPORT**
 - 5.1 In/ Out Correspondence
 - 5.2 Turnout Cards Project Update
 - 5.3 2023 Budget Filing & Posting Deadlines
 - 5.4 2022 District Election Overview
 - 5.5 LOSAP Updates: 2023 Engagement Letter & Upcoming Entitlement
 - 5.6 District Laptop/Office Technology Upgrade
6. **TREASURER’S REPORT**
 - 6.1 Bank Statements Reports Review (Commissioner Heim)
 - 6.2 Chief Vehicle Reports - Review (Commissioner Work)
 - 6.3 Credit Card Statement – BOFC Review from _____ to _____ in the sum of \$_____
 - 6.4 Motion to pay bills, check # _____ – _____, in the amount of \$_____
 - 6.5 DR 4480 Grant
 - 6.6 East Hill Foundation Grant
 - 6.7 2022 Adjusted Budget
 - 6.8 2023 Proposed Budget
 - 6.9 2022 Annual Audit
 - 6.10 VFBL / Workers Compensation Audit
 - 6.11 2023 Firefly Admin Contract
7. **CHIEF’S REPORT**
8. **COMMISSIONER WORK**
 - 8.1 Ongoing Pandemic & Response
 - 8.2 TCA Contract
 - 8.3 Firefly LOSAP Agreement
 - 8.4 AFDSNY Member Discipline Article
 - 8.5 2021 Audit Report & Findings
 - 8.6 Legislative Breakfast (10/8)

COMMISSIONER WORK (cont.)

- 8.7 Board of Elections Request
- 8.8 Fall CFD OSHA Classes
- 8.9 Sale of 2019 Chief Response Vehicles

9. **COMMISSIONER HEIM**

10. **COMMISSIONER LARKIN**

11. **COMMISSIONER GASKE**

- 11.1 Snowplowing Bid
- 11.2 Banquet Room Requests for 11/5/22 & 11/26/22

12. **COMMISSIONER DUDAS**

13. **PUBLIC COMMENTS**

14. **OLD BUSINESS**

- 14.1 Interstate Batteries - #9 Truck
- 14.2 Apex Automotive Repairs
- 14.3 10-75 Change Order Purchases

15. **NEW BUSINESS**

- 15.1 Adopt Proposed budget for 2023
- 15.2 Sale of 3 x 2019 Chief Vehicles

16. **EXECUTIVE SESSION**

17. **GOOD OF THE DISTRICT**

- 17.1 Commissioner Dudas to attend the Board of Directors meeting on 9/15/22.
- 17.2 Next Regular District Meeting on 10/17/22 at 6:30pm.
- 17.3 2023 Budget Public Hearing is scheduled for 10/17/22 at 6pm. Wilmington Trust is tentatively scheduled to attend meeting on 10/17/22.

18. **MOTION TO ADJOURN** - Maker _____, Second _____, Time _____

Cc: BOFC, #9, President, Truck Room Bulletin Board, Group Page