



# CLARENCE FIRE DISTRICT NO. 1

10355 Main Street, P.O. Box 340, Clarence, NY 14031

Phone: (716) 759-8842 Fax: (716) 759-0641

#### Board of Fire Commissioners

Nathan M. Work, Chairman

Mark Heim, Vice-Chairman

David Burke

Brian Gaske

Chad Hawes

#### Treasurer

Andrew Hallnan

#### Secretary

Kristi Mora

The Board of Fire Commissioners' Work Session was called to order by Chairman Work on **Monday, January 9, 2023** at 1814 hours.

#### EXECUTIVE SESSION:

**MOTION** by WORK, second by HEIM, to ENTER INTO EXECUTIVE SESSION at 1815 hours to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or persons. All in favor, motion carried.

No action was taken during executive session.

**MOTION** by WORK, second by HEIM, to return to REGULAR SESSION at 1834 hours. All in favor, motion carried.

The regular Board of Fire Commissioners' meeting was called to order by Chairman Work on **Monday, January 9, 2023** at 1836 hours. Chief Hanford led the Pledge of Allegiance.

#### ROLL CALL:

Present: Commissioners Work, Gaske, and Heim. Secretary Mora.

Guests: Chief Brett Hanford, President Ken Beil, Assistant Chief Ruth Rider-Work, Assistant Chief Christian Rider-Work, Mackenzie Rider-Work, David Burke, and Chad Hawes.

**MOTION** by HEIM, second by WORK, to appoint David Burke, residing at 10965 Stage Road, Clarence NY 14031, as Fire Commissioner for the 2023 calendar year and consistent with Town Law. All in favor, motion carried.

Chairman Work administered Oath of Office for newly appointed Commissioner Burke.

**MOTION** by HEIM, second by GASKE, to appoint W. Chad Hawes, residing at 4910 Academy Street, Clarence NY 14031, as Fire Commissioner for the 2023 calendar year and consistent with Town Law. All in favor, motion carried.

Chairman Work administered Oath of Office for newly appointed Commissioner Hawes.

#### APPROVAL OF PRIOR MEETING MINUTES:

**MOTION** by HEIM, second by DUDAS, to approve the December 12, 2022 meeting minutes with no corrections. All in favor, motion carried.

**MOTION** by WORK, second by GASKE, to approve the January 2, 2022 meeting minutes with two corrections. All in favor, motion carried.

**BOARD OF DIRECTORS' REPORT/PRESIDENT'S REPORT:** By Ken Beil

- 1) All members are in good standing for 2022.
- 2) A Company Treasurer vacancy remains.
- 3) 2023 FASNY renewal dues will need to be reimbursed by the District at a rate of \$10 per active member.
- 4) President Beil will resubmit an updated list of 2022 Committee members entitled to receive LOSAP points.
- 5) An inspection will be scheduled prior to Installation on Saturday, January 21, 2023.

**SECRETARY'S REPORT:**

- 1) In/Out Correspondence was reviewed.
- 2) 2022 LOSAP Year End Reporting – Points accumulation reporting and posting is being completed in the next 1-2 weeks. This listing will be posted for 30 days with a Notice to Firefighters for their review.

**TREASURER'S REPORT:**

**Commissioner Heim reviewed the bank statements and found all to be in good order.**

**Commissioner Work reviewed the Chief's vehicle reports for December and found all to be in good order.**

**Commissioner Work reports bills paid during last month were from check #6744 - 6785, in the amount of \$23,687.34.**

- 1) The District credit card received a refund from Positive Promotions in the amount of \$1,346.33.
- 2) Greene County Bank has issued a refund check in the amount of \$5,384.25 due to a duplicate payment.
- 3) Treasurer Vacancy Update – The District received no formal inquiries for the position which allows for an expanded search outside of the District boundaries.

**CHIEF'S REPORT:**

- 1) There were 62 total calls for the month of December as follows: 29 EMS, 1 Hazardous Condition, 10 False Alarms, 4 Good Intent and 18 Service. Top responder for December was Mackenzie Rider-Work. Chief Hanford recognizes all responding firefighters during the past year.
- 2) Chief Hanford recognizes the standby crew for their responses to all the calls during the Blizzard. He requests funding to replace the Company's standby food in kitchen and dayroom.
- 3) The drill schedule is posted for January and February on the hallway bulletin board.
- 4) Winterfest will take place on January 28, 2023 from 11am-3pm at the Town Park. A bonfire detail will take place.
- 5) Chief Hanford requests permission to take Rescue 5 to Twin District on January 28<sup>th</sup> and 29<sup>th</sup> for the Ice Water Rescue Course that several members are attending.
- 6) Class B uniform sizing is near completion.
- 7) Appointed Officers for 2023 are:

**Fire Lieutenants:** Maddy Hanford & Zach Braunscheidel

**Duty Captain:** Doug Larkin

**Safety Officers:** Mark Heim & Nate Work

**Fire Police LTs:** Doug Larkin, Jerry Lash, & Mike Burkhardt

**Truck Officers:**

Ambulance – Fire Captains with Travis Griner

Engine 1 – Paul Blonski

Engine 2 – Fire Captains with Cameron Tiutiunyk

Ladder 6 – Nate Work and Quinten Burke

Rescue 5 – Pat Thompson and Zach Braunscheidel

Rescue 7 – Brian and Ryan Gaske

Rescue 7-1 – Maddy Hanford

SR1 & SR2 – Marshall Helms

**COMMISSIONER WORK:**

- 1) Commissioner Work applauds Chief Hanford for keeping everyone safe during the recent blizzard. Assistance from CAM Services and Town Highway plows assisted in allowing us to respond to calls. In addition, we were able to house several residents as a make-shift warming shelter to help keep them warm and safe.
- 2) The 2011 Ambulance purchase continues to pay off as we are able to transport when commercial ambulances are unavailable which is happening more frequently.
- 3) The Town of Clarence has confirmed they will pay the additional blizzard-related bill from CAM Services as they are seeking reimbursement from FEMA.
- 4) Tax Law changes are proposed for increase firefighter recruitment and retention which would give a 10% tax exemption on the assessed property values of the primary residences of volunteer firefighters in NYS.
- 5) 2023 Fire and EMS Law & Management Conference hosted by the Pinsky Law Group in Verona, New York will take place on March 2-5, 2023 for District Commissioners, Employees, and Fire Chiefs.
- 6) 2023 OSHA dates have been posted on the District bulletin board.
- 7) New Motorola radios are requested for new Fire Captains to include portable radios and gas meters.
- 8) Preventative maintenance has started on Engine 1 & 2.
- 9) FDIC conference will take place on April 23-29, 2023.
- 10) LOSAP contribution amounts are reviewed due to the volatile market conditions in 2022. A work session with Tony Hill is suggested to discuss future planning options for an upcoming Work Session.
- 11) Aerial Inspection was completed on December 12, 2023 and requires a few minor repairs.
- 12) 7-1 & trailer will be taken to 10-75 Emergency Lighting for electrical issues.
- 13) Erie County Fire District Installation will take place on March 18, 2023 at the Millennial Hotel.

**COMMISSIONER HEIM:**

No report.

**COMMISSIONER GASKE:**

- 1) The quarterly sprinkler inspection will be conducted by Ulmer Davis this Thursday.
- 2) Banquet room requests have been received for February 11 and April 29.

**COMMISSIONER BURKE:**

No report.

**COMMISSIONER HAWES:**

No report.

**PUBLIC COMMENTS:**

- 1) Chief Hanford seeks possible antennas for the workout room tv's.

**OLD BUSINESS:**

**MOTION** by HEIM, second by WORK, to amend the motion from January 2, 2023, whereas Firefighters #36 and #97 were removed from active status for failure to complete their annual OSHA training. After the meeting, it was discovered that FF #36 did in fact complete this required training and the motion and minutes will be amended and corrected accordingly. All in favor, motion carried.

**MOTION** by WORK, second by HAWES, to reimburse Firefighter Mark Heim the sum of \$153.87 for mileage accrued while driving to New York State Fire Police course he completed at Wendleville Fire Company. Commissioner Heim abstains. All in favor, motion carried.

**OLD BUSINESS (CONT.):**

**MOTION** by WORK, second by GASKE, to resolve the invoice with Woodcutters Headquarters, Inc. in the sum of \$27.95 for required parts for emergency chainsaw repairs. All in favor, motion carried.

**MOTION** by WORK, second by HEIM, to purchase 430 gal. of diesel fuel from NOCO at a cost of \$1,890.32 (\$4.39/gallon delivered). All in favor, motion carried.

**MOTION** by WORK, second by HAWES, to resolve the invoice with Churchville Fire Equipment in the sum of \$522.45 for the emergency repairs to Ladder 6's landline air eject system. All in favor, motion carried.

**MOTION** by WORK, second by BURKE, to resolve the invoice with Churchville Fire Equipment in the sum of \$375.00 for the monthly service and inspection of the apparatus. All in favor, motion carried.

**MOTION** by WORK, second by HEIM, to resolve the invoice with RICOH for copier usage in the Fire District Office in the sum of \$35.74. All in favor, motion carried.

**MOTION** by WORK, second by HEIM, to resolve the invoice with W.B. Mason in the sum of \$224.88 for the purchase of supplies and materials for the Fire District Office. All in favor, motion carried.

**MOTION** by WORK, second by HAWES, to resolve the invoice with Napa Auto Parts in the sum of \$203.90 for replacement wiper blades for the Ambulance (8), Light Rescue (7), and the 3 x Chief response vehicles. All in favor, motion carried.

**MOTION** by WORK, second by HEIM, to resolve the invoice with Sewing Technology Uniform Co., Inc., for the purchase of 2 x gold hat badges and 1 x blue Class A dress shirt totaling \$216.17. All in favor, motion carried.

**MOTION** by HEIM, second by WORK, to reimburse Firefighter Ken Beil the sum of \$12.75 for mileage accrued while driving to OSHA Training at U-Crest Fire Company. All in favor, motion carried.

**MOTION** by HEIM, second by BURKE, to reimburse Firefighter Madeline Hanford the sum of \$258.76 for mileage accrued while completing the NYS Aerial Ops and Firefighter Survival courses. All in favor, motion carried.

**MOTION** by HEIM, second by GASKE, to reimburse Firefighter Nathan Work the sum of \$21.94 for mileage accrued while conducting Fire District Business. Commissioner Work abstains. All in favor, motion carried.

**MOTION** by HEIM, second by GASKE, to authorize the attendance of the following District Commissioners, District Employees, and Fire Chiefs at the 2023 Fire and EMS Law & Management Conference hosted by the Pinsky Law Group in Verona, New York, March 2-5, 2023: Kristi Mora, Mark Heim, Nathan Work, Brian Gaske, Chad Hawes, Dave Burke, & Ruth Rider-Work. All in favor, motion carried.

**MOTION** by GASKE, second by HEIM, to reimburse Assistant Chief 9-1 Ruth Rider-Work the sum of \$25.95 for emergency supplies purchased in response to the Blizzard of December 2022. Commissioner Work abstains. All in favor, motion carried.

**MOTION** by GASKE, second by HAWES, to resolve the invoices with Amazon.com in the sum of \$88.66 for the purchase of necessary office and building supplies. All in favor, motion carried.

**OLD BUSINESS (CONT.):**

**MOTION** by GASKE, second by BURKE, to pay the monthly invoice from Verizon Wireless in the amount of \$358.71 for cell phones and tablets in the apparatus. All in favor, motion carried.

**MOTION** by GASKE, second by WORK, to resolve the invoice with Network Services LLC in the sum of \$305.00 for the Datto monthly fee and email filtering for the month of December 2022. All in favor, motion carried.

**MOTION** by GASKE, second by HEIM, to resolve monthly statement, in the amount of \$305.84, to Gui’s Lumber for:

Building Maintenance Supplies	\$50.44	
Firematic Supplies	\$ 54.56	
Blizzard 2022	\$200.87	All in favor, motion carried.

**MOTION** by GASKE, second by HEIM, to approve the Chief’s purchase of \$89.64 for food from Dash’s Market for the standby crew during the December 23, 2022 Blizzard standby. All in favor, motion carried.

**NEW BUSINESS:**

**MOTION** by WORK, second by GASKE, to pay bills, check #6744 - #6785, in the amount of \$ 23,687.34. Commissioner Work abstains. All in favor, motion carried.

**MOTION** by WORK, second by BURKE, to purchase EMS Disposable materials from Emergency Medical Products at a cost not to exceed \$1,999.00 to replenish disposable emergency supplies, i.e. blankets, pillows used during the Blizzard of 2022. All in favor, motion carried.

**MOTION** by WORK, second by HAWES, to purchase 2 x Motorola APX6000 Portable Radios w/ associated protective cases, charging equipment, and device programming from Motorola Solutions at a cost of \$10,841.14, which represents NYS Contract Pricing (PT68722). All in favor, motion carried.

**MOTION** by WORK, second by GASKE, to expend \$2,280.00 with Dival Safety & Supply for the purchase of 3 x GFG 4-Gas meters for Assistant Chief 9-2 and the 2 Fire Captains. Dival Safety & Supply is the sole-source provider of said metering equipment. All in favor, motion carried.

**MOTION** by WORK, second by BURKE, to authorize the expenditure of up to \$1000.00 at Woodcutters Headquarters for chainsaw parts and blades for the rescue saws currently in service on the apparatus. All in favor, motion carried.

**MOTION** by WORK, second by GASKE, to purchase Sp02/CO2 monitoring for the existing Lifepack 15 from Stryker, who is the sole-source provider of this device, at a cost of \$6,781.30, which includes the on-site upgrading. Said Lifepack 15 was recently purchased through a grant from the East Hill Foundation. All in favor, motion carried.

**MOTION** by WORK, second by HEIM, to approve the attendance of Fire District Employees, Fire Chiefs, and Commissioners at the Erie County Fire District Officers Association (ECFDOA) installation dinner being held on Saturday, March 18, 2023 in Cheektowaga, New York. All in favor, motion carried.

**MOTION** by WORK, second by HEIM, to purchase tabletop name blocks and identification badges for newly appointed Commissioners Burke & Hawes at a cost not to exceed \$500.00. All in favor, motion carried.

**NEW BUSINESS (CONT):**

**MOTION** by WORK, second by GASKE, for the purchase of non-perishable food items up to \$750.00 used during the recent blizzard. All in favor, motion carried.

**MOTION** by HEIM, second by HEIM, to resolve the invoice with Emerling, Floss, Murphy & Associates in the sum of \$4,030.00 for the Cancer Insurance Coverage for the applicable firefighters for 2023. All in favor, motion carried.

**MOTION** by HEIM, second by GASKE, to purchase 3 x *Essential of Firefighting* (7<sup>th</sup> Ed.) textbooks from Amazon.com at a cost of \$299.97, which includes shipping and handling, for the firefighters enrolled in the NYS Firefighter I course. All in favor, motion carried.

**MOTION** by HEIM, second by HAWES, to approve the attendance, as well as training and travel costs of the following Firefighters: Ruth Rider-Work, Nathan Work, Madeline Hanford, Christian Rider-Work, Mackenzie Rider-Work, Quinten Burke, Dan Beil, & Zach Braunscheidel to attend the 2023 FDIC Conference in Indianapolis, IN, April 23-29, 2023. All in favor, motion carried.

**MOTION** by GASKE, second by HEIM, to approve the banquet room and pavilion request by Wentworth Blakely on Saturday, April 29, 2023 all day for a birthday party. All in favor, motion carried.

**MOTION** by GASKE, second by HAWES, to approve the banquet room request by Matt Meister on February 11, 2023 from 10am to 4pm for a birthday party. All in favor, motion carried.

**GOOD OF THE FIRE DISTRICT:**

Commissioner Heim will attend the Board of Directors meeting on January 16, 2023. The next Regular District meeting is on Monday, February 13, 2023 at 1830 hours.

**EXECUTIVE SESSION:**

**MOTION** by WORK, second by HEIM, to ENTER INTO EXECUTIVE SESSION at 2003 hours to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or persons. All in favor, motion carried.

No action was taken during executive session.

**MOTION** by WORK, second by GASKE, to return to REGULAR SESSION at 2056 hours. All in favor, motion carried.

**MOTION** by WORK, second by BURKE, to adjourn the meeting at 2057 hours. All in favor, motion carried.

*All motions were unanimously carried unless otherwise noted.*

Attest,

Kristi Mora, District Secretary  
cc: Chief, Commissioners, Day Room Bulletin Board, Website