



CLARENCE FIRE DISTRICT NO. 1

10355 Main Street, P.O. Box 340, Clarence, NY 14031

Phone: (716) 759-8842 Fax: (716) 759-0641

Board of Fire Commissioners

Nathan M. Work, Chairman
Mark Heim, Vice-Chairman
David Burke
Brian Gaske
Chad Hawes

Treasurer

Andrew Hallnan

Secretary

Kristi Mora

The regular Board of Fire Commissioners' meeting was called to order by Chairman Work on **Wednesday, June 10, 2024** at 18:30 hours. Commissioner Gaske led the Pledge of Allegiance.

ROLL CALL:

Present: Commissioners Work, Gaske, Heim, Hawes & Burke. Treasurer Hallnan & Secretary Mora.

Guests: Chief Hanford, Mackenzie Rider-Work, and Paul Blonski.

APPROVAL OF PRIOR MEETING MINUTES:

MOTION by HEIM, second by BURKE, to approve the May 20, 2024 regular meeting minutes with no corrections. All in favor, motion carried.

BOARD OF DIRECTORS' REPORT: By Paul Blonski

No report.

SECRETARY'S REPORT:

1) In/Out Correspondence was reviewed.

TREASURER'S REPORT:

Commissioner Heim reviewed the bank statements and found all to be in good order.

Commissioner Work reviewed the Chief's vehicle reports for May and found all to be in order.

The Board of Fire Commissioners reviewed the credit card statements from April 20 to May 19, 2024 in the amount of \$9,725.48 and found all to be in good.

Treasurer reports all claims against the District covered by checks #7555 - #7574 have been audited and found to be in order in the amount of \$42,043.55.

- 1) Income for the month is reported at \$9,942.20.
- 2) Audit Update – Final LOSAP documentation has been forwarded for audit completion.
- 3) S&P Global Ratings seeks Audit Report documentation for fiscal year ending in 2023.
- 4) Amazon order issue – multiple orders & invoices are outstanding due to order cancellation from vendors.
- 5) M&T Bank Updates – Authorization Letter for Business Credit Cards and Account Holders will be sent to update account.

CHIEF'S REPORT:

- 1) There were 49 total calls for the month of May as follows: 29 Rescue/EMS, 8 Service, 5 Good Intent, & 6 False Alarms. Firefighter of the Month for May was Mark Heim.
- 2) Drills for June and July are posted. A joint hazmat drill is scheduled for June 13th at 10am at the County Fire Academy.
- 3) In-service training on the new Scott SCBA's is underway with an additional in-service drill planned. 8 air bottles were returned for leaks in gauge valves.
- 4) Proposed Radio System Replacement – Town of Amherst is spearheading this costly upgrade and is seeking financial support from the Clarence Fire District No. 1, Clarence, Newstead, and Akron.

CHIEF’S REPORT (Cont.):

- 5) EMS response has returned to normal protocol with ambulance first then Rescue 7. A meeting to review details is requested.
- 6) Upcoming special events scheduled include the Clarence Senior High School graduation EMS standby on Saturday, June 30 at 10am, Taste of Clarence on August 5th from 4-8pm, and Fireworks in the Park on Saturday, June 29 from 7:30-10pm.
- 7) A recent post on Nextdoor App incorrectly reported Clarence Fire District No. 1 as the agency involved in a complaint involving a “Clarence Fire Chief.”
- 8) Several road restrictions for fiber optic work will be taking place as follows:
 - a. Clarence Center – Salt to Davidson from June 17-July 9
 - b. Greiner Road – from Salt to Goodrich from June 17-July 9
 - c. Salt Road – from Clarence Center Rd to 5105 Salt from June 17-July 9

COMMISSIONER WORK:

- 1) Attorney Meeting Proposal – several upcoming larger projects would benefit from legal counsel. Chairman Work recommends scheduling a meeting with Brad Pinsky.
- 2) Ladder is back in service however bill needs to be corrected.
- 3) 9-1 Repairs - Requires installation of a replacement emergency response front bumper from 10-75 Emergency Vehicles.
- 4) District Apparel Order – Proof is reviewed for Coat Order for Commissioners, Chiefs, and Employees.

COMMISSIONER HEIM: No report.

COMMISSIONER GASKE:

- 1) Network Services quote for upgraded thin clients and server is discussed for resubmission.

COMMISSIONER BURKE:

- 1) One Banquet room and pavilion request will be introduced for approval.

COMMISSIONER HAWES:

- 1) Pole Barn Concrete Project Update – concrete pored and cured, blacktop will be completed next.

PUBLIC COMMENTS: Public comments were heard.

OLD BUSINESS:

MOTION by BURKE, second by HEIM, to resolve the invoice with Sewing Technology Uniform Company in the sum of \$300.30 for Class A name bars that were purchased with N. Work's fire district credit card on 5/24/24. All in favor, motion carried.

MOTION by WORK, second by GASKE, to resolve the invoices with Sunnyside Cycle Sales for emergency repairs and preventative maintenance that was performed on the SR1 & SR2 vehicles on 5/24/24 in the total sum of \$1,169.79. All in favor, motion carried.

MOTION by HEIM, second by BURKE, to approve the \$50.00 charge to the New York State Department of Motor Vehicles (DMV) for the title request for the utility trailer that was purchased with the 1932 Buffalo. Said charge was placed on N. Work's fire district credit card on 5/31/24. All in favor, motion carried.

NEW BUSINESS:

MOTION by WORK, second by HAWES, to send official correspondence to M & T Bank to update the primary and joint account holders to reflect current staffing, personnel, and commissioners. All in favor, motion carried.

MOTION by HEIM, second by GASKE, to pay all bills, check #7555 - 7574 in the sum of \$42,043.55 as audited, prepared, and presented by Treasurer Hallnan. All in favor, motion carried.

MOTION by HEIM, second by WORK, to authorize the renewal of the Group Term Life Insurance policy for active firefighters with Glatfelter Specialty Benefits in the sum of \$10,608.97. All in favor, motion carried.

MOTION by WORK, second by BURKE, to authorize the purchase and installation of a replacement emergency response front bumper for the 9-1 Chief response vehicle from 10-75 Emergency Vehicles at a cost of \$1,517.86. All in favor, motion carried.

MOTION by WORK, second by HEIM, to authorize the purchase of 40 x BA Shield lens covers for the new Scott Masks at a cost of \$1,940.00 from Dival Safety & Supply. All in favor, motion carried.

MOTION by WORK, second by BURKE, to authorize the purchase of 8 x Statpack Medslinger bags (Red) to be used for the district's MCI response at a cost not to exceed \$1,500.00. All in favor, motion carried.

MOTION by HAWES, second by HEIM, to surplus 1 x 1988 - 20' Hurst Utility Trailer, VIN1H9T31620J1057C85. The district believes that this utility trailer has real value and strives to achieve the best reasonable value by soliciting sealed bids that will be opened and awarded at the July 8th, 2024 Meeting. The Board of Fire Commissioners reserves the right to reject all bids and to accept a bid other than the highest. All in favor, motion carried."

MOTION by BURKE, second by HAWES, to approve banquet room and pavilion request by Mackenzie Rider-Work for a surprise party on October 12, 2024 from 10am-11pm. All in favor, motion carried.

MOTION by HAWES, second by BURKE, to spend \$110.00 for retractable straps for utility truck. All in favor, motion carried.

GOOD OF THE DISTRICT:

Commissioner Heim is scheduled to attend the Board of Directors meeting on June 17, 2024. The next Regular District Meeting will be held on Monday, July 8, 2024 at 6:30pm.

MOTION by WORK, second by BURKE, to adjourn the meeting at 1925 hours. All in favor, motion carried.

All motions were unanimously carried unless otherwise noted.

Attest,

Kristi Mora, District Secretary
cc: Chief, Commissioners, Day Room Bulletin Board, Website