



CLARENCE FIRE DISTRICT NO. 1

10355 Main Street, P.O. Box 340, Clarence, NY 14031

Phone: (716) 759-8842 Fax: (716) 759-0641

Board of Fire Commissioners

Nathan M. Work, Chairman
Mark Heim, Vice-Chairman
David Burke
Brian Gaske
Chad Hawes

Treasurer

Andrew Hallnan

Secretary

Kristi Mora

The Board of Fire Commissioners' Work Session meeting was called to order by Chairman Work on **Wednesday, July 8, 2024** at 17:00 hours.

EXECUTIVE SESSION:

MOTION by WORK, second by HAWES, to enter into Executive Session to discuss matters pertaining to proposed, pending, or current litigation with Fire District Attorney, Brad Pinsky. All in favor, motion carried.

No actions were taken during executive session.

MOTION by WORK, second by BURKE, to return to regular session at 18:11 hours. All in favor, motion carried.

The regular Board of Fire Commissioners' meeting was called to order by Chairman Work on **Wednesday, July 8, 2024** at 18:30 hours. Commissioner Heim led the Pledge of Allegiance.

ROLL CALL:

Present: Commissioners Work, Gaske, Heim, Hawes & Burke. Treasurer Hallnan & Secretary Mora.

Guests: Chief Hanford, Asst Chief Christian Rider-Work, Travis Griner, Jr., Jerry Roy, & Michael Canfield.

PUBLIC BID OPENING FOR 20' HURST UTILITY TRAILER

Secretary Mora read bids received as follows:

- \$575.00 Ron Tyx
- \$200.00 Josh Centner
- \$3,500.00 Ben Kron

APPROVAL OF PRIOR MEETING MINUTES:

MOTION by HEIM, second by GASKE, to approve the June 10, 2024 regular meeting minutes with no corrections. All in favor, motion carried.

BOARD OF DIRECTORS' REPORT: By Michael Canfield

- 1) The purchase of new tables and chairs has been approved.
- 2) Bylaws Committee will begin meeting again to continue past work.
- 3) Question posed as to the timeline for the Building Manager to repair the ceiling tiles & lighting in the kitchen pantry.

SECRETARY'S REPORT:

- 1) In/Out Correspondence was reviewed.

TREASURER'S REPORT:

Commissioner Heim reviewed the bank statements and found all to be in good order.

Commissioner Work reviewed the Chief's vehicle reports for June and found all to be in order.

The Board of Fire Commissioners reviewed the credit card statements from May 20 to June 19, 2024 in the amount of \$2,033.55 and found all to be in good.

Treasurer reports all claims against the District covered by checks #7575 – 7625 have been audited and found to be in order in the amount of \$129,250.21 with voided checks 7603 & 7622.

- 1) Income for the month is reported at \$18,849.84.
- 2) Allied Financial/ Audit Update - As of 7/8, a response has not been received with an updated completion date.
- 3) An extension from S&P Global Ratings has been received due to our delayed our annual audit.
- 4) Credit of \$700.00 was received from M&T Bank for the check that was stolen out of the USPS mail system.

CHIEF'S REPORT:

- 1) There were 51 total calls for the month of June as follows: 32 Rescue/EMS, 7 Service, 3 Hazardous Condition, & 9 False Alarms. Firefighter of the Month for June was Dave Metzger.
- 2) Drills for July and August are posted. A joint Hazardous Material Drill is scheduled for August 3rd.
- 3) Scott Airpacks are in service and installed on trucks. New masks are not compatible with the old packs.
- 4) Crews attending the recent standbys for the Town fireworks and Graduation ceremony are recognized.
- 5) Upcoming events include the Taste of Clarence EMS Standby on August 5th and Firefighters Day at Farmer's Market on July 13th.

COMMISSIONER WORK:

- 1) 1932 Buffalo to FASNY Convention (8/6/24 - 8/10/24) – crew needed to load it on trailer
- 2) Ambulance Repairs at Gorman Enterprise.
- 3) Engine 1 has been requested to Firefighter 1 Bootcamp on July 10th in Niagara County.
- 4) Ladder 6 Repairs - Supplemental Insurance Payments have been received in the amount of \$9,038.44.
- 5) Change to Medical Director – Dr. John McNamara
- 6) There is no update on the Pierce Heavy Rescue Buildout. Travel Plans for Final Inspection is forthcoming.
- 7) Ambulance DOH Recertification has been received.
- 8) Farmers Market: Fire Prevention Detail & PR Event will take place on July 13th from 8:00 AM - 1:00 PM.
- 9) Town of Amherst Proposed Radio Tower & Upgrade – \$17 million dollar project is proposed to benefit local fire departments, DPW, and schools for improved communications.
- 10) Annual Hose Testing will be scheduled.
- 11) ECFDOA Meeting – Proposed OSHA changes are discussed including Officer & Driver requirements.

COMMISSIONER HEIM: No report.

COMMISSIONER GASKE:

- 1) Travis Griner, Jr. is recognized for his assistance with moving curbs in the parking lot.
- 2) Garage door quotes will be requested for annual maintenance.

COMMISSIONER BURKE:

- 1) 2 Banquet room and pavilion requests will be introduced for approval.

COMMISSIONER HAWES: No report.

PUBLIC COMMENTS:

Public comments were heard.

OLD BUSINESS:

MOTION by WORK, second by BURKE, to resolve the two invoices with APEX Automotive in the total sum of \$473.20 for the preventative maintenance, and NYSI completed on the #9 and #9-2 Fire Chief response vehicles on June 13th and 20th, 2024. All in favor, motion carried.

MOTION by BURKE, second by HEIM, to resolve the invoice with NOCO in the sum of \$972.84 for 269.70 gallons of diesel fuel that was delivered on June 14, 2024. All in favor, motion carried.

MOTION by BURKE, second by HAWES, to resolve the store charge with Napa in the sum of \$99.98 for necessary tools and parts to diagnose the HVAC issue in the patient compartment of CFD #8. All in favor, motion carried.

MOTION by HEIM, second by HAWES, to resolve the invoice with Firematic Supply Company, Inc. in the grand sum of \$81,417.67 for the repairs required from the damage that resulted during the mutual aid emergency call with Millgrove Fire Department on September 11, 2023. Of note, the Fire District received insurance recoveries to cover the entire cost of this repair. CFD #6 has been inspected and tested and is fully returned back in-service. All in favor, motion carried.

MOTION by WORK, second by GASKE, to resolve the invoice with Firematic Supply Company, Inc in the sum of \$3,320.55 for the emergency repairs that were required on CFD #6 as a result of the annual aerial inspection, as well as some routine annual maintenance and NYSI. Of note, said repairs could be classified as normal wear parts and items and are not associated in any way with the damage referenced in the aforementioned motion. All in favor, motion carried.

MOTION by BURKE, second by HEIM, to authorize Firefighter #5 to use the Banquet Room and/or Pavilion on July 7th, 2024 for a child's birthday party. No catering or alcohol to be served or sold. All in favor, motion carried.

NEW BUSINESS:

MOTION by HEIM, second by GASKE, to pay bills, checks number 7575 - 7625 in the sum of \$129,250.21 as reviewed, presented, and audited by Treasurer Hallnan. All in favor, motion carried.

MOTION by HAWES, second by WORK, to accept the bid proposal from Ben Kron in the sum of \$3,500.00 for the "As Is" purchase of the 1988 - 20' Hurst Utility Trailer, VIN 1H9T31620J1057C85. All in favor, motion carried.

MOTION by WORK, second by BURKE, to authorize the purchase of 5 x Scott Mask - Vision C5 spare communication batteries at a cost of \$620.00 from Dival Safety & Supply. All in favor, motion carried.

MOTION by HEIM, second by WORK, to reimburse firefighter Colin Folck the sum of \$200.00, which represents his out-of-pocket insurance deductible he paid for vehicle repairs required from a one-car, wild animal MVA while he was responding to an emergency call on June 17, 2024. All in favor, motion carried.

NEW BUSINESS (CONT.):

MOTION by HEIM, second by BURKE, to authorize the travel and accommodations of the Fire Commissioners, Fire Chiefs, Truck Committee Member Dave Metzger, and Truck Officer Pat Thompson to go to the Pierce Manufacturing Plant in Appleton, Wisconsin at a date and time to be determined to conduct the final inspection of the new Heavy Rescue. All in favor, motion carried.

MOTION by WORK, second by GASKE, to authorize the expenditure of up to \$1,850.00 for the purchase of 4 x Honeywell Firefighting Helmets from Municipal Emergency Services (MES). All in favor, motion carried.

MOTION by HAWES, second by BURKE, to expend up to \$750.00 for the purchase of 10 x heavy duty portable chairs to be used for standby events and miscellaneous firefighting functions. All in favor, motion carried.

MOTION by WORK, second by GASKE, to reimburse Firefighter Justin Rayner the sum of \$173.00 for the out-of-pocket cost to purchase corrective lenses for his new Scott SCBA Mask. All in favor, motion carried.

MOTION by GASKE, second by BURKE, to purchase 10 x Firefighter Gear Locker Lock Boxes from Witmer Public Safety Group in the sum of \$505.00. All in favor, motion carried.

MOTION by BURKE, second by HAWES, to approve pavilion request by Colin Arndt for a Celebration of Life on August 10, 2024 from 11am to 3pm. All in favor, motion carried.

MOTION by GASKE, second by BURKE, to purchase a block of professional hours not to exceed \$4,000.00 for Network Services. All in favor, motion carried.

MOTION by WORK, second by BURKE to amend the motion of the January 2, 2024 Organizational Meeting whereas Dr. Joshua Lynch was named as the Fire District's Medical Director. Pursuant to mutually agreed upon conversations, Dr. John McNamara will be replacing Dr. Lynch and will be serving as the Fire District's Medical Director effectively immediately. No other terms or clauses of the 5-year contract with UB/MD Emergency Medicine has changed as a result of this amendment. All in favor, motion carried.

EXECUTIVE SESSION:

MOTION by WORK, second by BURKE, to enter into Executive Session at 1927 hours to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or persons. All in favor, motion carried.

No actions were taken during executive session.

MOTION by WORK, second by HAWES, to return to Regular Session at 1947 hrs. All in favor, motion carried.

GOOD OF THE DISTRICT:

Farmers Market Recruitment Event & Fire Prevention on July 13, 2024 - 8:00 AM - 1:00PM Commissioner Burke is scheduled to attend the Board of Directors meeting on July 15, 2024.

1932 Buffalo to FASNY Convention in Niagara Falls on August 6th between 8:00 AM - Noon

The next Regular District Meeting will be held on Monday, August 12, 2024 at 6:30pm.

MOTION by WORK, second by HEIM, to adjourn the meeting at 1954 hours. All in favor, motion carried.

All motions were unanimously carried unless otherwise noted.

Attest,

Kristi Mora, District Secretary

cc: Chief, Commissioners, Day Room Bulletin Board, Website