



# CLARENCE FIRE DISTRICT NO. 1

10355 Main Street, P.O. Box 340, Clarence, NY 14031

Phone: (716) 759-8842 Fax: (716) 759-0641

## Board of Fire Commissioners

Nathan M. Work, Chairman  
Mark Heim, Vice-Chairman  
David Burke  
Brian Gaske  
Chad Hawes

## Treasurer

Andrew Hallnan

## Secretary

Kristi Mora

The Board of Fire Commissioners' Work Session meeting was called to order by Chairman Work on **Monday, August 12, 2024** at 1800 hours.

### WORK SESSION:

Amherst Radio Tower Project Presentation by Jim Kepple is presented to the Board of Fire Commissioners.

The regular Board of Fire Commissioners' meeting was called to order by Chairman Work on **Monday, August 12, 2024** at 1844 hours. Commissioner Hawes led the Pledge of Allegiance.

### ROLL CALL:

Present: Commissioners Work, Gaske, Heim, Hawes & Burke. Treasurer Hallnan & Secretary Mora.  
Guests: Chief Hanford, David Metzger, Jerry Roy, Pat Casilio, Liz Eyrick, Ron Tyx Sr.

### APPROVAL OF PRIOR MEETING MINUTES:

**MOTION** by HEIM, second by BURKE, to approve the July 10, 2024 regular meeting minutes with no corrections. All in favor, motion carried.

### BOARD OF DIRECTORS' /PRESIDENT'S REPORT: Ron Tyx, Sr

- 1) Board of Directions met with Dayroom Committee to discuss \$60,000 budget for project.
- 2) Donation offer of concrete tables in memory of Vincent Haas is discussed with Board.

### SECRETARY'S REPORT:

- 1) In/Out Correspondence was reviewed.

### TREASURER'S REPORT:

**Commissioner Heim reviewed the bank statements and found all to be in good order.**

**Commissioner Work reviewed the Chief's vehicle reports for July and found all to be in order.**

**The Board of Fire Commissioners reviewed the credit card statements from June 20 to July 19, 2024 in the amount of \$958.89 and found all to be in order.**

Treasurer reports all claims against the District covered by checks #7626-7655 have been audited and found to be in order in the amount of \$82,653.45.

- 1) Income for the Month was \$12,932.76
- 2) Final Audit from Allied Financial was received on July 30<sup>th</sup> with no issues.
- 3) Final Audit report was sent to S&P Global Ratings on August 3<sup>rd</sup> and August 7<sup>th</sup> at their prior request.
- 4) \$500.00 donation check was received from Crosby's Convenience Store (9440 Main Street) and deposited on August 9<sup>th</sup>.
- 5) Proposed 2025 Draft Budget will be ready for discussion and review at the upcoming BOFC September meeting.

**CHIEF'S REPORT:**

- 1) There were 57 total calls for the month of July as follows: 34 Rescue/EMS, 7 Service, 4 Hazardous Condition, 2 Good Intent, & 10 False Alarms. Firefighter of the Month for July was Mark Heim.
- 2) Drills for August are posted. Annual Driver Recertification Drills are being planned for September. Dates TBD. Additional drills and work details will be scheduled according to the delivery of the new Pierce Heavy Rescue.
- 3) Crews attending the recent Fire Prevention Day at the Clarence Farmer's Market and Touch a Truck event at the Clarence Town Park are recognized.
- 4) Crews participating at the Taste of Clarence EMS Standby on August 5<sup>th</sup> are also recognized.
- 5) Final Inspection of the new Pierce Heavy Rescue truck will take place on August 20<sup>th</sup> to 23<sup>rd</sup>. 9-2 Christian Rider-Work will be acting Chief as 9-1 Ruth Rider-Work and Chief Hanford will be out of town to attend.
- 6) Upcoming travel and re-assignments are discussed for Labor Day Weekend.

**COMMISSIONER WORK:**

- 1) Gorman Ambulance Repairs – no update to report, still awaiting receipt of invoice for work completed.
- 2) 9-1 Truck Repairs to be completed including an oil change and new push bumper installation.
- 3) Pierce Heavy Rescue – Final inspection will occur on August 20<sup>th</sup> to 23<sup>rd</sup> at Pierce Manufacturing.
- 4) Upcoming Driver Recert – Dates TBD for September.
- 5) Gear washing policy needs to be prioritized due to recent issues.
- 6) Annual Audit was distributed to Board for review without issues.
- 7) A complaint call was received in the District Office regarding a recent incident at 9678 Cobblestone on August 1<sup>st</sup>. Commissioner Work addressed concern with caller regarding Twin City medics responding to call.
- 8) New Pierce Heavy Rescue truck reports and photos are reviewed. Commemoration ideas are discussed to honor truck's upcoming arrival and inauguration.
- 9) Value assessment and repurpose options are discussed regarding current Heavy Rescue truck.

**COMMISSIONER HEIM:**

- 1) Years of Service project – Updates are shared for purpose of correcting exit dates in Red Alert.

**COMMISSIONER GASKE:**

- 1) Ceiling tiles project has been completed.
- 2) Garage door openers need to be programmed.
- 3) Positive Promotions order has been placed to purchase restock of promotional items. Items will be distributed at upcoming Open Houses and other related events.
- 4) Camera & Security Project Update - Request for bids is forthcoming.
- 5) Request to order a District credit card for the Building Manager.

**COMMISSIONER BURKE:**

- 1) One Banquet Room request will be introduced for approval.

**COMMISSIONER HAWES:**

- 1) No report.

**PUBLIC COMMENTS:**

Public comments were heard.

**OLD BUSINESS:**

**MOTION** by BURKE, second by GASKE, to accept the donation from Crosby's Convenience Store (9440 Main Street) in the sum of \$500.00 to commemorate their grand re-opening. All in favor, motion carried.

**MOTION** by HAWES, second by BURKE, to reimburse Commissioner Mark Heim the sum of \$385.32 for travel expenses associated with the 2024 FASNY Convention. Commissioner Heim abstains. All in favor, motion carried.

**MOTION** by HAWES, second by BURKE, to reimburse Commissioner Nathan Work the sum of \$207.00 for travel expenses associated with the 2024 FASNY Convention. Commissioner Work abstains. All in favor, motion carried.

**MOTION** by HAWES, second by BURKE, to reimburse Assistant Chief 9-1 Ruth Rider-Work the sum of \$207.00 for travel expenses associated with the 2024 FASNY Convention. Commissioner Work abstains. All in favor, motion carried.

**MOTION** by WORK, second by BURKE, to reimburse Treasurer Hallnan in the amount of \$46.36 for travel expenses associated with the 2024 FASNY Convention. All in favor, motion carried.

**MOTION** by WORK, second by HAWES, to purchase a 1 x case of Nitrile Exam/EMS Gloves from Bound Tree in the sum of \$130.51. All in favor, motion carried.

**NEW BUSINESS:**

**MOTION** by HEIM, second by BURKE, to pay all bills, check #7626-7655 in the sum of \$82,653.45 as audited, prepared, and presented by Treasurer Hallnan. All in favor, motion carried.

**MOTION** by HEIM, second by BURKE, to release the 2% Foreign Fire Insurance Funds for the 2024 calendar year in the sum of \$36,309.00, as received by the Office of the New York State Comptroller to the Clarence Fire Company. All in favor, motion carried.

**MOTION** by WORK, second by HAWES, to authorize the Chief's Office to have some existing firefighting turnout gear sent out to Lion Total Care/Witmer for necessary repairs. All in favor, motion carried.

**MOTION** by BURKE, second by GASKE, to approve banquet room request from Travis Griner, Jr on November 9, 2024 for a baby shower with alcohol served. All in favor, motion carried.

**MOTION** by GASKE, second by HEIM, to approve purchase from Positive Promotions in the amount of \$1,627.85 for promotional items used at Open Houses and future community events. All in favor, motion carried.

**MOTION** by WORK, second by HEIM, to reimburse Chief Brett Hanford in the amount of \$233.00 for one-way airfare to Pierce Manufacturing for the final inspection of new Heavy Rescue truck. All in favor, motion carried.

**EXECUTIVE SESSION:**

**MOTION** by WORK, second by HAWES, to enter into Executive Session at 1959 hours to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or persons. All in favor, motion carried.

No actions were taken during executive session.

**MOTION** by WORK, second by BURKE, to return to Regular Session at 2059 hrs. All in favor, motion carried.

**GOOD OF THE DISTRICT:**

Commissioner Heim is scheduled to attend the Board of Directors meeting on August 19, 2024. The next Regular District Meeting will be held on Monday, September 9, 2024 at 6:30pm.

**MOTION** by WORK, second by BURKE, to adjourn the meeting at 2100 hours. All in favor, motion carried.

*All motions were unanimously carried unless otherwise noted.*

Attest,

Kristi Mora, District Secretary  
cc: Chief, Commissioners, Day Room Bulletin Board, Website