

Clarence Fire District No. 1
Board of Fire Commissioners Meeting
10355 Main St., Clarence, NY 14031
Monday, September 9, 2024, 6:30 PM

1. **CALL TO ORDER AND PLEDGE TO THE FLAG** – led by _____
2. **ROLL CALL**
3. **APPROVAL OF PRIOR MEETING MINUTES**
 - 7/29/24 Work Session Meeting Minutes
 - 8/12/24 BOFC Monthly Meeting Minutes
4. **BOARD OF DIRECTORS/PRESIDENT REPORT**
5. **SECRETARY’S REPORT**
 - 5.1 In/ Out Correspondence
 - 5.2 2025 Annual Budget - Posting Deadlines & Public Inspection Period
 - 5.3 2025 Annual District Election – Process & Deadlines
6. **TREASURER’S REPORT**
 - 6.1 Bank Statements Reports Review (Commissioner Heim)
 - 6.2 Chief Vehicle Reports - Review (Commissioner Work)
 - 6.3 Credit Card Statement – BOFC Review from 7/20/2024 – 8/19/2024 in the amount of \$1,592.64
 - 6.4 Motion to pay bills, check #7656 - 7698, in the amount of \$29,503.65
 - 6.4.1 Paid Electronically - \$8,882.84
 - 6.4.2 Voided checks - #7687
 - 6.4.3 Income for the month - \$8,745.77
 - 6.5 Proposed Annual 2025 Budget
 - 6.6 Unresolved NYSIF Audit
 - 6.7 Outstanding Amazon invoices
7. **CHIEF’S REPORT**
8. **COMMISSIONER WORK**
 - 8.1 Seat Covers & Battery Issue #4
 - 8.2 LOSAP Overpayment Recovered
 - 8.3 Update from Pierce Heavy Rescue Final Inspection
 - 8.4 Engine 1 - Windshield & Preventative Maintenance
 - 8.5 Replacement Key #9 Vehicle
 - 8.6 Discuss Plans for in-Service Ceremony for new Heavy Rescue
 - 8.7 Budget Hearing Date

9. **COMMISSIONER HEIM**

10. **COMMISSIONER HAWES**

11. **COMMISSIONER BURKE**

11.1 Banquet Room Requests

12. **COMMISSIONER GASKE**

13. **PUBLIC COMMENTS**

14. **OLD BUSINESS**

14.1 Gorman Enterprise - Ambulance Repairs

14.2 APEX Automotive - Repairs to #4

14.3 APEX Automotive - NYSI & Preventative Maintenance on 9-1 Vehicle

14.4 Suburban Oxygen Supply Service

14.5 Pierce Final Inspection Travel Reimbursements

14.6 West Herr - #9 Key Replacement

14.7 Tractor Supply - Towing Straps - Labor Day Parade

15. **NEW BUSINESS**

15.1 Motion to accept the 2023 Final Audit Report

15.2 Motion to adopt the proposed 2025 Budget

15.3 Brush Clearing Rear Property & Back Lot

16. **GOOD OF THE DISTRICT**

16.1 Commissioner Burke to attend the Board of Directors meeting on 9/16/24

16.2 Next Regular District Meeting on _____ at 6:30pm.

16.3 The Annual 2025 Budget Public Hearing will be held on _____ at 6:00pm.

17. **EXECUTIVE SESSION**

18. **MOTION TO ADJOURN** - Maker _____, Second _____, Time _____

Cc: BOFC, Truck Room Bulletin Board, Website