



# CLARENCE FIRE DISTRICT NO. 1

10355 Main Street, P.O. Box 340, Clarence, NY 14031

Phone: (716) 759-8842 Fax: (716) 759-0641

## Board of Fire Commissioners

Nathan M. Work, Chairman  
Mark Heim, Vice-Chairman  
David Burke  
Brian Gaske  
Chad Hawes

## Treasurer

Andrew Hallnan

## Secretary

Kristi Mora

The regular Board of Fire Commissioners' meeting was called to order by Chairman Work on **Monday, November 18, 2024** at 1832 hours. Commissioner Hawes led the Pledge of Allegiance.

## ROLL CALL:

Present: Commissioners Work, Hawes, and Burke. Secretary Mora.

Absent: Treasurer Hallnan, Commissioner Heim and Commissioner Gaske

Guests: Chief Hanford, Asst Chief Ruth Rider-Work, Asst Chief Christian Rider-Work, David Metzger

**MOTION** by BURKE, second by HAWES, to approve the October 21, 2024 meeting minutes with no corrections. All in favor, motion carried.

**BOARD OF DIRECTORS'/PRESIDENT REPORT:** No report.

## SECRETARY'S REPORT:

- 1) In/Out Correspondence was reviewed.
- 2) Annual Budget Filing Requirements were completed.
- 3) The 2024 Annual District Election procedures and deadlines are shared with the Board. Nov 20 is final day to file petition. Nov 20-25 Notice of Election posting on District website, signboard & Town Clerk's office.

## TREASURER'S REPORT:

Commissioner Heim reviewed the bank statements and found all to be in good order.

Commissioner Work reviewed the Chief's vehicle reports for October and found all to be in order.

Board of Fire Commissioners reviewed the credit card statements from 9/20/2024 to 10/19/2024 in the amount of \$8,021.07 and found all to be in good order.

Treasurer reports all claims against the District covered by checks #7763 – 7799 in the amount of \$44,122.55 have been audited and found to be in good order.

- Paid Electronically - \$14,344.53
- Voided Check – 7770, 7776, 7781, 7792
- Income for the Month was \$7,265.47

- 1) District's 2025 Approved Budget needs to be amended due to change in valuation from Erie County's Chief Data Tax Clerk regarding the Total Assessed Values of the district changed.
- 2) Request to move the budgeted reserve funds to their respective accounts
  - a. Equipment/Apparatus Reserve Account - \$100,000
  - b. Building Reserve Account - \$25,000

## CHIEF'S REPORT:

- 1) There were 40 total calls for the month of October as follows: 27 EMS, 1 Hazardous Condition, 6 Service, 3 False Alarms, 3 Good Intent. Firefighters of the Month for October are Dan Cummiskey & Mackenzie Rider-Work.

**CHIEF’S REPORT (Cont.):**

- 2) FASNY presentation was well attended and Chief Hanford officially thanks District for contributing to meal costs.
- 3) Drills for November are scheduled and posted in the hallway. Chief Hanford reminds members that time is running out for 2024 drill requirements.
- 4) New Rescue is tentatively expected this month and drills will be scheduled accordingly.
- 5) Annual Christmasville Parade will be held on Saturday, November 25<sup>th</sup>.
- 6) Hose testing was completed on November 12<sup>th</sup>.

**COMMISSIONER WORK:**

- 1) New Heavy Rescue Upfitting Update - Still addressing an issue with the 360 degree cameras. New module has been requested. Equipment is being mounted.
- 2) Heavy Rescue Ceremony & Commemoration – Tshirts are ordered and ceremony event is being planned.
- 3) Remote Meeting with Dival & Scott 3M – Slow leaks have been found on 15-20 bottles. Dival was receptive and corrective to reported issues.
- 4) 2025 Firematic Candidate Interviews – possible dates are discussed.
- 5) FDIC sign up sheets will be posted in the coming weeks.
- 6) Warranty Repairs on CFD #9 Vehicle – Gasket in rear exhaust was comprised and leaking CO2 in cabin.
- 7) Camera System RFP is being worked on with Pinsky.
- 8) 15 Out-of-Service Scott Airpacks were recently donated to a fire department located in Irwin, Tennessee that was impacted by the recent hurricanes.

**COMMISSIONER HEIM:** Absent.

**COMMISSIONER BURKE:**

- 1) 1 Banquet room requests will be presented for approval.

**COMMISSIONER HAWES:**

- 1) New member application will be presented tonight for approval.

**COMMISSIONER GASKE:** Absent.

**PUBLIC COMMENTS:** Public comments were heard.

**OLD BUSINESS:**

**MOTION** by WORK, second by BURKE, to resolve the invoices with Firematic Supply Company in the total sum of \$1,500.00 for the annual pump testing on Engine 1 (Invoice #214303), Engine 2 (Invoice #214304), and Ladder 6 (Invoice #214305). Of note, said pump testing was completed on October 6, 2024. All in favor, motion carried.

**MOTION** by BURKE, second by HAWES, to resolve the invoice with Kinsley Power Systems in the sum of \$560.00 for the annual building generator preventative maintenance and testing. All in favor, motion carried.

**MOTION** by BURKE, second by HAWES, to resolve the invoice with Dival Safety in the sum of \$869.55 for the annual air compressor inspection and service. All in favor, motion carried.

**MOTION** by BURKE, second by HAWES, to resolve the invoice with Macken Services Inc., in the sum of \$1,125.00 for septic tank pumping and grease trap cleaning. All in favor, motion carried.

**OLD BUSINESS (Cont.):**

**MOTION** by WORK, second by BURKE, to resolve the invoice (#213921) with Firematic Supply Company in the sum of \$2,010.00 for the emergency repairs/replacement of the officer side front window of Engine 1. All in favor, motion carried.

**MOTION** by WORK, second by BURKE, On November 13<sup>th</sup>, Erie County's Chief Data Tax Clerk (Nancy Snyder) emailed the Fire District that the Total Assessed Property Values of the Fire District changed from \$1,188,360,438 to \$1,188,310,438, which represents a decrease/different of (-\$50,000). As such, **MOTION** to amend the 2025 Adopted Budget approved at the October's budget meeting. The AMENDED Adopted budget reflects this assessment value change. It results in the tax rate increasing by \$0.000050 / \$1000 from the original approved budget. All in favor, motion carried.

(See attached amended agenda.)

**MOTION** by WORK, second by HAWES, to purchase apparel for Active Firefighters from David Schaefer-Walker (Jobtown Graphics) at a cost of \$1,842.38 to be worn to commemorate the new Heavy Rescue. Of note, the Fire Company intends to order the same shirt for all Non-Active Life Members. All in favor, motion carried.

**NEW BUSINESS:**

**MOTION** by WORK, second by HAWES, to pay bills, checks number 7763 - 7799 in the sum of \$44,122.55 as reviewed, presented, and audited by Treasurer Hallnan. All in favor, motion carried.

**MOTION** by BURKE, second by HAWES, to purchase a 30-hour block of professional service hours from Network Services for technology and network services. All in favor, motion carried.

**MOTION** by WORK, second by BURKE, to declare 15 x Scott SCBA Air Packs w/ associated air cylinder as surplus (*Serial Numbers Listed Below*). Said airpacks are at the end of their serviceable life span as per NFPA guidelines and have a total value of less than \$20,000. In the interest of public safety, the Fire District is sending them to the Town of Erwin Fire Department in Erwin, Tennessee, who is in desperate need of such equipment as they deal with the aftermath of Hurricane Helene and the subsequent flooding.

\*Scott SCBA Frame S/N: 115S0925005628, 115S0925005631, 115S0925002500, 115S0925005610, 115S0925005607, 115S0925005625, 115S0925005641, 115S0925005505, 115S0925005505, 115S0925005609, 115S0925005596, 115S0925005577, 115S0925005601, 115S0925005597, 115S0925005679

\*Scott Air Cylinder S/N: OK543840, OK543523, OK532523, OK456596, OK544663, IH54986, OK455404, OK543738, OK543724, OK532103, OK532221, OK532687, OK543816, OK5326664, OK455402

All in favor, motion carried.

**MOTION** by BURKE, second by HAWES, to approve the Banquet & Pavillion Use Request of FF #58 on February 28, 2025 through March 1, 2025 for a Sportsman Raffle with the required and necessary insurance liability coverage to be provided prior to the event. All in favor, motion carried.

**MOTION** by WORK, second by HAWES, to authorize Treasurer Hallnan to transfer the budgeted reserve amounts into their respective accounts, i.e. \$100,000.00 (Equipment) & \$25,000.00 (Building). All in favor, motion carried.

**NEW BUSINESS (Cont.):**

**MOTION** by WORK, second by BURKE, to authorize Treasurer Hallnan to make the budgeted 2024 LOSAP payment to Firefly Admin Inc. in the sum of \$192,555.00. All in favor, motion carried.

**MOTION** by HAWES, second by WORK, to approve Nolin Jackson as a new member as approved by the Clarence Fire Company pending Occustar physical. All background checks have been approved. All in favor, motion carried.

**MOTION** by WORK, second by BURKE, to purchase a lockable storage cabinet for the Chief's office at a cost not to exceed \$400.00 from Home Depot. All in favor, motion carried.

**MOTION** by BURKE, second by HAWES, to approve the Banquet & Pavillion Use Request of FF #44 on April 5, 2025 from 10am-6pm for a birthday party with no alcohol to be served or sold. All in favor, motion carried.

**GOOD OF THE DISTRICT**

Commissioner Work to attend the Board of Directors meeting on December 16, 2024.

Next Regular District Meeting on Monday, December 9, 2024 at 6:30pm.

Annual Election will be held on Tuesday, December 10, 2024 between 6:00-9:00pm

**MOTION** by WORK, second by BURKE, to adjourn the meeting at 1906 hours. All in favor, motion carried.

*All motions were unanimously carried unless otherwise noted.*

Attest,

Kristi Mora, District Secretary

cc: Commissioners, Day Room Bulletin Board, Website