



CLARENCE FIRE DISTRICT NO. 1

10355 Main Street, P.O. Box 340, Clarence, NY 14031

Phone: (716) 759-8842 Fax: (716) 759-0641

Board of Fire Commissioners

Nathan M. Work, Chairman
Mark Heim, Vice-Chairman
David Burke
Brian Gaske
Chad Hawes

Treasurer

Andrew Hallnan

Secretary

Kristi Mora

The regular Board of Fire Commissioners' meeting was called to order by Chairman Work on **Monday, June 9, 2025** at 1830 hours. Commissioner Burke led the Pledge of Allegiance.

ROLL CALL:

Present: Commissioners Work, Gaske, Heim and Burke. Secretary Mora and Treasurer Hallnan.

Absent: Commissioner Hawes

Guests: Chief Ruth Rider-Work, Assistant Chief Christian Rider-Work, David Metzger, and Ron Tyx.

MOTION by WORK, second by GASKE, to approve the May 12, 2025 meeting minutes with no corrections. All in favor, motion carried.

BOARD OF DIRECTORS'/PRESIDENT REPORT: By Ron Tyx

- 1) A Joint Board meeting is proposed for July 21st at 5:30pm to discuss the next steps for planning the Dayroom Renovation project.

SECRETARY'S REPORT:

- 1) In/Out Correspondence was reviewed.
- 2) Alpine/Red Alert/Systemlink Software Issues Update – Technical support from Kevin Haskill of Network Services and Amherst Alarm resolved reoccurring issues that began from the last equipment upgrade.

TREASURER'S REPORT:

Commissioner Heim reviewed the bank statements and found all to be in good order.

Commissioner Work reviewed the Chief's vehicle reports for May and found all to be in order.

Credit Card Statement – BOFC Review from 4/20/2025 to 5/19/2025 in the sum of \$3,144.07

Checks #8074 – 8094 in the amount of \$18,458.18 with Paid Electronically - \$5,352.28

- a. Voided Checks – N/A
 - b. Income for the Month - \$7,863.16
- 1) Amazon Update – \$400 gift card credit purchases have been ordered, which rectifies a billing issue that Amazon could not resolve.
 - 2) Updates to the Standard Mileage Rates policy is further discussed and reviewed.

CHIEF'S REPORT:

- 1) There were 48 total calls for the month of May as follows: 2 Fire, 31 EMS, 2 Hazardous Conditions, Service, 3 Service, 2 Good Intent, and 8 False Alarms. Firefighter of the Month for April was Dan Cummiskey.
- 2) Dadswell Towing has been contacted for reimbursement of supplies used on a recent call in Millgrove.
- 3) New Duty Sweatshirt order has been received – incomplete with one missing.
- 4) CPR/First Aid Training Update – Excesior Training is processing the certificates for distribution.
- 5) Safer Grant Process has been started with an emphasis on protective equipment including turnout gear and radios.

CHIEF'S REPORT (CONT.):

- 6) Chief Rider-Work is in communication with CFI-1 code enforcement and a local homeowner with a possible structure donation for training use.
- 7) Updated Drill schedule is posted in hallway. Chief Rider-Work seems permission for the following drills and equipment use:
 - a. June 14th - Aerial Ops in Lockport requesting Ladder #6
 - b. June 14th – Extrication Drill at Ed Hennings requesting Rescue #5, #7, and #Utility 4
 - c. June 17th - Clarence Center search and bailout training requesting Engines #2, Rescue #5 and Utility #4
 - d. June 21st & June 25th - Chemical suicide drill at CFD #1
 - e. June 26th - CHS graduation at 1900 hours for an EMS standby with #8, #7 and #4
 - f. June 30th - Fireworks standby at Clarence Town Park
- 8) Assistant Chief Christian Rider-Work will be out of town during June 22-29, 2025 and respective officers will assist in move-up roles.
- 9) The 2024 Erie County Training Hours Award has been received.

COMMISSIONER WORK:

- 1) Updates to Driver & Operator List will be completed for #5 in the coming weeks.
- 2) Portable Public Address System – To be purchased for future event uses.
- 3) Engine 1: Generator Issue – Repair options are discussed for a design issue that causes overheating.
- 4) Heavy Duty Rescue to Pierce Road Rally on Thursday, June 19th in Henrietta – 3 person crew is suggested to attend event.
- 5) The Board reviews current ECHO Response protocol over a recent call response.
- 6) Update on Sale of Old #5 – Sale flyer is reviewed and will be shared on social media and website.
- 7) Portable radios on Engine are in need of replacement to rectify charging issues.
- 8) Fire Safety Day at Clarence Hollow Farmers Market will take place on Saturday, July 12th – New Rescue will be on display this year.
- 9) A generous donation from Ms. Maureen Waddell was received with her thanks for the exemplary care of her mother at a recent EMS incident.

COMMISSIONER HEIM:

- 1) Banquet Room & Pavilion requests will be presented for approval.

COMMISSIONER GASKE:

- 1) Alarm System Update – Installation starts June 10th and project is anticipated to be complete within 2 weeks.
- 2) Sealing bids are reviewed with Board.

COMMISSIONER BURKE:

- 1) Dayroom Renovation Project Timeline is discussed
- 2) LED lighting for pavilion – Amazon has best pricing

COMMISSIONER HAWES:

Absent

PUBLIC COMMENTS:

No comments were heard.

OLD BUSINESS:

MOTION by HEIM, second by BURKE, to reimburse Commissioner Work the sum of \$14.14 for mileage and travel expenses associated with his attendance at the ECFDOA Executive Committee Meeting, held on May 19, 2025 at Cleveland-Hill Fire District in Cheektowaga, New York. Commissioner Work Abstains. All in favor, motion carried.

MOTION by WORK, second by GASKE, to resolve the invoice with Coca-Cola Beverages Northeast, Inc. in the sum of \$539.28 for 56 x cases of drinking water that was delivered on May 20, 2025. All in favor, motion carried.

MOTION by GASKE, second by HEIM, to reimburse Chief Ruth Rider-Work the sum of \$39.96 for necessary and required office supplies that were purchased on May 21, 2025. Commissioner Work Abstains. All else in favor, motion carried.

MOTION by WORK, second by BURKE, to resolve the invoice with Suburban Oxygen Supply Inc. in the sum of \$286.75 for oxygen tank refills, as well as required hydro-testing on 5 x oxygen cylinders. All in favor, motion carried.

MOTION by GASKE, second by HEIM, to resolve the invoice with Interstate All Battery Center in the sum of \$54.90 for the purchase of required AA batteries. All in favor, motion carried.

The Fire District previously authorized the Fire Chief to identify 6 x Interior Firefighters to attend the upcoming New York State Association of Fire Chiefs Regional Flashover Training, being held September 27-28, 2025 at the Harris Hill Volunteer Fire Company. That being said, **MOTION** by HEIM, second by GASKE, to send the following firefighters to this training: #'s 26, 28, 36, 50, 69, & 88. All in favor, motion carried.

MOTION by BURKE, second by GASKE, to resolve the invoice with Witmer Public Safety Group in the sum of \$238.00 for 2 x Tingley HazMat Boots. Said boots are replacing ones that were used and contaminated at a HazMat incident with Ellicott Creek on January 22, 2025, which the Fire District received reimbursement for on March 15, 2025. All in favor, motion carried.

MOTION by WORK, second by BURKE, to resolve the invoice with Excelsior Management in the sum of \$27.30 for the processing of CPR cards from the First Aid/CPR class held at CFD No. 1 on June 5, 2025. All in favor, motion carried.

MOTION by WORK, second by HEIM, to resolve the invoices (#10557 & 10627) with APEX Automotive Inc. in the total sum of \$339.41 for the emergency tire repairs on the #9 vehicle on May 8, 2025 and the preventative maintenance and NYSI on the #9-1 vehicle on June 9, 2025. All in favor, motion carried

MOTION by WORK, second by GASKE, to reimburse Commissioner Heim the sum of \$393.17 for mileage and travel expenses associated with his attendance at the New York State Association of Fire Chiefs 119th Annual Conference and Fire Expo in Syracuse, New York, June 4-7, 2025. Commissioner Heim Abstains. All else in favor, motion carried

NEW BUSINESS:

MOTION by HEIM, second by BURKE, to pay bills, checks number 8074 - 8094 in the sum of \$18,458.18 as reviewed, presented, and audited by Treasurer Hallnan. All in favor, motion carried.

MOTION by WORK, second by GASKE, to authorize the purchase of a portable public announcement system, i.e. speaker, stand, wireless microphone, cables, and protective carry case, for fire district events at a total cost not to exceed \$1,200.00. All in favor, motion carried.

MOTION by WORK, second by HEIM, to accept the donation from Ms. Maureen Waddell in the sum of \$2,000.00, along with her thanks for the exemplary care of her mother at a recent EMS incident. All in favor, motion carried.

MOTION by HAWES second by GASKE, to honor the request of Firefighter #2 to be placed on the Non-Active Life Member list effective June 3, 2025. All in favor, motion carried.

MOTION by WORK, second by BURKE, to authorize the purchase of 4 x Incident Safety Officer Hi-Vis Vests from Dival Safety & Supply in the sum of \$95.48. All in favor, motion carried.

MOTION by WORK, second by HEIM, to authorize the purchase of 6 x Diablo Fire Rescue Cutting Blades in various sizes from Dival Safety & Supply in the sum of \$465.02. All in favor, motion carried.

MOTION by HEIM, second by WORK, to authorize the registration, training, travel, and accommodations for any interested Commissioner, Fire District Secretary, Fire District Treasurer and/or Fire Chief to attend the Association of Fire District of the State of New York (AFDSNY) 2025 Annual Meeting and Leadership Expo being held October 2-4, 2025 in Saratoga Springs, NY. All in favor, motion carried.

MOTION by HEIM, second by BURKE, to approve request use of pavilion and banquet room from Mike Forster on July 13, 2025 with no alcohol or caterer. All in favor, motion carried.

MOTION by HEIM, second by BURKE, to approve request use of banquet room from Marshall Helms on April 11, 2026 for Jack & Jill shower with alcohol served and no caterer. All in favor, motion carried.

MOTION by GASKE, second by BURKE, to order 3 Dream Quest Mini-PC's for 3 monitors in apparatus room at a cost \$619.83. All in favor, motion carried.

MOTION by GASKE, second by BURKE, to award the sealing contract of front and rear lots up to pavilion to Bauman Magic Seal at a cost of \$17,950.00. All in favor, motion carried.

GOOD OF THE DISTRICT

Commissioner Heim to attend the Board of Directors meeting on June 16, 2025.
Next Regular District Meeting on July 14, 2025 at 6:30pm.

MOTION by WORK, second by GASKE, to adjourn the meeting at 1936 hours. All in favor, motion carried.

All motions were unanimously carried unless otherwise noted.

Attest,

Kristi Mora
District Secretary

Cc:
Commissioners, Day Room, Bulletin Board